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REPUBLIQUE DU CAMEROUN

PAIX - TRAVAIL - PATRIE

REGION DU NORD- OUEST

DEPARTEMENT DU DONGA MANTUNG

ARRONDISSEMENT DE NDU

COMMUNE DE NDU

COMMISSION INTERNE DE PASSATION DES MARCHES



REPUBLIC OF CAMEROON

PEACE - WORK - FATHERLAND

NORTH WEST REGION

DONGA MANTUNG DIVISION

NDU SUBDIVISION

NDU COUNCIL

INTERNAL TENDER'S BOARD

TENDER FILE

PROJECT OWNER:

THE MAYOR OF NDU

CONTRACTING AUTHORITY:

THE MAYOR OF NDU

TENDERS BOARD:

NDU COUNCIL INTERNAL TENDER'S BOARD (NCITB)

# OPEN NATIONAL INVITATION TO TENDER

Nº 07/ONIT/MINDDEVEL/NWR/DMD/NC/NCITB/2025 OF 06/02/2025 FOR THE CONSTRUCTION OF THE BRIDGE ON THE NSEH - MAKOP ROAD, NDU SUBDIVISION, DONGA-MANTUNG DIVISION, NORTH WEST REGION

FINANCING: MINADER PUBLIC INVESTMENT BUDGET (PIB) - 2025

EXPENDITURE AUTHORIZATION N° 59 30 186 01 641640 464211 921

VOTE OF CHARGE N° JA04746

2025 FISCAL YEAR

Re 12:02-25

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## REPUBLIQUE DU CAMEROUN

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## TENDER NOTICE

OPEN NATIONAL INVITATION TO TENDER N° 07/ONIT/MINDDEVEL/NWR/DMD/NC/NCITB/2025 OF 06/02/2025 FOR THE CONSTRUCTION OF THE BRIDGE ON THE NSEH - MAKOP ROAD, NDU SUBDIVISION, DONGA-MANTUNG DIVISION, NORTH WEST REGION

- 1) SUBJECT OF THE INVITATION TO TENDER: Within the framework of the execution of the 2025 state budget, the State of Cameroon represented by the Mayor of Ndu Council hereby launches an open national invitation to tender for the CONSTRUCTION OF THE BRIDGE ON THE NSEH - MAKOP ROAD, Ndu Subdivision, Donga-Mantung Division, North West Region.
- 2) NATURE OF SERVICE: Work to be done consists of:
  - > Preliminary works
  - > Drainage waorks
  - > Engineering structures
  - > Equipment and signalisation
- 3) EXECUTION DEADLINE: The maximum deadline for the execution provided for by the Contracting Authority shall be four months (120 calendar days) with effect from date of notification of the Administrative Order to start works.
- 4) LOTS: The work is in one (1) lot as follows; CONSTRUCTION OF THE BRIDGE ON THE NSEH MAKOP ROAD, Ndu Subdivision, Donga-Mantung Division, North West Region
  - ESTIMATED COST: The estimated cost after preliminary studies is Twenty-three million (23,000,000) fcfa

Subject	Amount for the Project	Vote of charge N°	Expenditure authorization N
ONSTRUCTION OF THE BRIDGE ON THE NSEH - MAKOP OAD, Ndu Subdivision, Donga-Mantung Division		JA04746	59 30 186 01 641640 464211 921

- 6) PARTICIPATION AND ORIGIN: Participation in this invitation to tender is open to competent Cameroonian enterprises that are in compliance with the fiscal laws and who are not currently excluded from public procurement.
- 7) FINANCING: The said works shall be financed as per the programmed budget of the 2025 Public Investment Budget (PIB 2025) of the Republic of Cameroon under the Ministry of Agriculture and Rural Development assinged to the Mayor of Ndu Council.
- 8)-BID BONDS: Each bidder must include in his administrative documents, a bid bond issued by a first-rate banking establishment approved by the Ministry in charge of finance - the list of which is found in document No.12 of the Tender File, in the amount of four hundred and sixty thousand (460,000) francs CFA, and valid for thirty (30) days beyond the deadline of validity of bids.
- 9) CONSULTATION OF TENDER FILE: The Tender documents may be consulted immediately after publication of this invitation to tender from the Services of the Contracting Authority (Service in charge of the award of contracts of Ndu Council), at the Divisional Delegation of Public Contracts Donga-Mantung and the Regional Office of the Public Contracts Regulatory Agency (ARMP) for the North West during working hours.

king hours.	Locality	Bid Bond	Tender fee
Subject  CONSTRUCTION OF THE BRIDGE ON THE NSEH - MAKOP		460,000 fcfa	46,000 fcfa
ROAD, Ndu Subdivision, Donga-Mantung Division			

10) ACQUISITION OF TENDER FILE: The Tender file may be obtained from the Premises of the Contracting Authority (Service of Contracts award) of NDU Council as soon as this notice is published against payment of a non-refundable sum of sixty-two thousand (62,000) CFA francs, and payable at Minicipal Treasury of Ndu.

11) SUBMISSION OF BIDS: Each bid written in English or French shall be signed by the bidder or by a duly authorized representative and presented in Seven (7) copies, that is one (01) original and six (06) copies labelled as such. These shall be submitted in one external envelope - sealed, containing three (3) internal envelopes, that is, Envelope A: Administrative Documents, Envelope B: Technical file and Envelope C: Financial file. The sealed external envelope shall bear no information about the company and shall reach the Service of contracts award of Ndu Council not later than the 03/03/2025 at 10am local time and note should be taken that in case of any ambiguities or differences during opening, only the original shall be considered authentic. The sealed pack shall bear the following inscriptions:

## OPEN NATIONAL INVITATION TO TENDER N°07/ONIT/MINDDEVEL/NWR/DMD/NC/NCITB/2025 OF 06/02/2025 FOR THE CONSTRUCTION OF THE BRIDGE ON THE NSEH - MAKOP ROAD, NDU SUBDIVISION, DONGA-MANTUNG DIVISION, NORTH WEST REGION

(To be opened only during the bids opening session)

- 12) ADMISSIBILITY OF BIDS: At the risk of being rejected, only originals or certified true copies by the issuing service or administrative authorities (Senior Divisional Officer, Divisional Officers) must imperatively be produced in accordance with the Special Regulations of this Invitation to Tender. They must not be more than three (3) months old as at the date of submission of bids or must not be established before the signature of the tender notice. Any bid not in compliance with the prescriptions of the Tender File shall be declared inadmissible. This refers especially to the absence of a bid bond issued by a first-rate bank approved by the Minister in charge of Finance.
- 13) OPENING OF BIDS: The bids shall be opened in a single phase, in the conference hall of Ndu Council, on\_03/03/2025 at 11:00am. Only bidders or their authorized representatives, having a perfect knowledge of the file may attend the bids opening session. Any bid which shall not comply with the requirements of the Tender File shall be rejected.
- 14) Evaluation criteria: The evaluation of bids shall be carried out in three stages:
- 1st Stage: verification of the conformity of each administrative document;
- 2<sup>nd</sup> Stage: Evaluation of technical bids;
- 3rd Stage: Analyses of Financial bids. The criteria of evaluation shall be as follows:

### 14.1-Eliminatory criteria

- Absence of a document in the administrative file and not submitted within 48hrs on request;
- Bids submitted after the deadline for submission;
- Deadline of execution more than the prescribed;
- False declaration or falsified documents;
- External envelope bearing identification marks of the Bidder;
- Absence of, or insufficient bid bond;
- Omission of a quantified task on the bill of quantities and cost estimates
- Enterprise with an abandoned or overdue contracts beyond contractual deadline.
- Failure to obtain at least 75% in the evaluation of the technical proposal.
- 14.2. Main Qualification criteria: The criteria relating to the qualification of candidates could indicatively be on the following:
- Experience
- Personnel
- Equipment.
- Methodology/organization of the site
- 15) Award: The evaluation will be done in a purely binary manner (yes) or (no). The contract shall be awarded to the bidder who would have obtained a minimum technical score of 75% in the essential criteria and 100% in the eliminatory criteria, taken in consideration and who would have proposed a bid with the reasonably lowest amount, in conformity with the regulations of the tender documents
- 16) DURATION OF TENDER VALIDITY: Bidders shall remain committed to their offers for a period of ninety (90) days from the last date of the submission of tenders, that is, the tenders shall be valid for 90 (ninety) days with effect from their submission deadline.
- 17) FURTHER INFORMATION: Additional (supplementary) technical information may be obtained during working hours from the service for
- 18) AMENDMENT TO THE INVITATION TO TENDER: The Contracting Authority reserves the right, if need be, to subsequently amend this invitation to tender in comformity with the Public Contracts Code.

06/02/2025 Ndu, the..... THE MAYOR (Contracting Authority

Copies:

MINMAP DM

ARMP BDA

4

RESSEUR DES LYCEES

- Authorizing Officer
- Chairperson of NCITB
- File/Chrono
- Notice Boards

### REPUBLIQUE DU CAMEROUN

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COMMUNE DE NDU

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### REPUBLIC OF CAMEROON

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NORTH WEST REGION

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NDU SUB-DIVISION

NDU COUNCIL

INTERNAL TENDERS BOARD

## AVIS D'APPEL D'OFFRES

AVIS D'APPEL D'OFFRES NATIONAL OUVERT No. 07 /AONO/MINDDEVELP/NWR/DMD/NC/NCITB/2025 DU 06/02/ 2025, POUR LES TRAVAUX DE CONSTRUCTION DU PONT SUR LA ROUTE NSEH - MAKOP, ARRONDISSEMENT DE NDU, DEPARTEMENT DU DONGA-MANTUNG, REGION DU NORD-OUEST

- 1) OBJET DE L'APPEL D'OFFRES: Dans le cadre de l'exécution du Budget d'Investissement Public 2025, l'Etat de Cameroun représenté par, le Maire de Ndu lance un Appel d'Offres national ouvert pour les travaux de construction du pont sur la route NSEH MAKOP, ARRONDISSEMENT DE NDU, DEPARTEMENT DU DONGA-MANTUNG, REGION DU NORD-OUEST
- 2) Consistance des travaux : Les travaux comprennent notamment :
  - Travaux préliminaires
  - Travaux de drainnage
  - Travaux des ouvrages d'art
  - Travaux des equipemnts et de signalisation
  - > Divers
- 3) **DELAI D'EXECUTION**: Le délai prévu pour l'achèvement des travaux du présent appel d'offre est de **Cent-vingt** jours continus (04 mois) à partir du jour de la notification de l'ordre de service de demarrage des travaux.

Allotissement: Les travaux sont en un (01) lots ci-après définis: Travaux de construction du pont sur la route NSEH - MAKOP, arrondissement de Ndu, Departement du Donga-Mantung, Region du Nord-Ouest

4) Coût prévisionnel : Le coût prévisionnel de l'opération à l'issue des études préalables est de ;

Projet	Localité	Coût prévisionnel	Achat DAO
Construction du pont sur la route NSEH - MAKOP,	Arrondissement de Ndu,	23,000,000 FCFA	46,000 fcfa
arrondissement de Ndu	- Marie		

Participation et origine: La participation à cette consultation est ouverte aux entreprises de droit camerounais ayant une expérience avérée dans le domaine concerné et ayant réalisées des opérations similaires.

FINANCEMENT: Les travaux, objet du présent appel d'offres sont financés par le Budget d'Investissement Public de la République du Cameroun, Budget du MINADER au titre de l'exercice 2025 assigné au Maire de NDU, sur la ligne d'imputation budgétaire.

Objet	Coût prévisionnel	N° de l' Imputation	N° de l'authorization de dépense
Construction du pont sur la route NSEH - MAKOP, arrondissement de Ndu	23,000,000 FCFA	JA04746	59 30 186 01 641640 464211 921

8). CAUTIONNEMENT PROVISOIRE: Chaque soumissionnaire doit pour chaque lot inclure dans ses documents administratifs, une garantie de soumission qui respecte le model prescrites dans le DAO établi par un établissement bancaire agrée par le Ministère en charge des Finances d'un montant égal à 460,000 fcfa (quatre cent soixante mille) francs CFA. Les cautionnements provisoires seront libérés au plus tard trente (30) jours après le délai de validité des offres pour les soumissionnaires n'ayant pas été retenus. Pour le soumissionnaire attributaire du marché, le cautionnement provisoire sera libéré après constitution du cautionnement définitif. Pour éviter les rejets, tous les documents doivent être les originaux ou des copies certifiées conformes issus des autorités administratives compétentes (Préfet, Sous Préfet ou Services

Emitteur) pour une durée n'excédant pas trois mois et présentes selon les règlements spéciaux de cet appel d'offre. Les copies certifiées qui seront certifiées pour la deuxième fois ou des copies falsifiées ne seront pas acceptées. Les chapitres seront séparés par format en couleur. Les offres qui ne seront pas en conformité avec les prescriptions de cet appel d'offre seront déclarés inadmissibles.

- 9) CONSULTATION DU DOSSIER D'APPEL D'OFFRES : Le dossier d'appel d'offres peut être consulté dès publication du présent avis d'appel d'offre aux services de l'Autorité Contractant (Service de passation des marchés de la marie de Ndu), à la Delegation Departementale des Marchés Publics du Donga Mantung et au Bureau Regional de l'Agence de Regullaisation des Marchés Publics (ARMP) Nord-Ouest pendant les heures ouvrables.
- 10) ACQUISITION DU DOSSIER D'APPEL D'OFFRES : Le dossier d'appel d'offres peut être obtenu dès publication du présent avis d'appel d'offres aux services de l'Autorité Contractant (Service de passation des marchés de la Marie de Ndu) pendant les heures ouvrables contre versement d'une somme non remboursable de quarante-six mille (46,000 fcfa) francs cfa, payable à la Recette Municipal de NDU.
- 11) REMISE DES OFFRES: Chaque offre rédigée en français ou en anglais en Sept (07) exemplaires, c.-à-d. Un original et six copies marqués comme tels seront remise au Service de Passation des Marchés de la marie de Ndu, au plus tard le 03/03/2025 à 10heures. Il doit être dans un paquet contenant trois enveloppes marquées A : pour le dossier Administratif, B : pour le dossier technique et C : pour le dossier financier. Ce paquet devra porter la mention :

### AVIS D'APPEL D'OFFRES NATIONAL OUVERT No. 07/AONO/MINDDEVELP/NWR/DMD/NC/NCITB/2025 DU 06/02/ 2025, POUR LES TRAVAUX DE CONSTRUCTION DU PONT SUR LA ROUTE NSEH - MAKOP, ARRONDISSEMENT DE NDU, DEPARTEMENT DE DONGA-MANTUNG, REGION DU NORD-OUEST

« A N'OUVRIR QU'EN SEANCE DE DEPOUILLEMENT »

- 12) RECEVABILITÉ DES OFFRES : Sous peine de rejet, les pièces du dossier administratif requises doivent être produites en originaux ou en copies certifiées conformes par le service émetteur ou une autorité administrative (Préfet, Sous-préfet,), conformément aux stipulations du Règlement Particulier de l'Appel d'Offres. Elles doivent dater de moins de trois (03) mois précédant la date originale de dépôt des offres ou avoir été établies postérieurement à la date de signature de l'Avis d'Appel d'Offres. Toute offre incomplète conformément aux prescriptions du Dossier d'Appel d'Offres sera déclarée irrecevable. Notamment l'absence de la caution de soumission délivrée par une banque de premier ordre agréée par le Ministère chargé des Finances.
- 13) Ouverture des plis : L'ouverture des plis se fera le\_03/03/2025 à 11heures, heure locale en une phase par la Commission Communal Interne de Passation des Marchés de la Commune de Ndu, (Salle de conference de la marie) en présence de chaque soumissionnaire qui le désire, ou son représentant dûment mandaté et ayant une parfaite connaissance des offres dont il a la charge. Une seule personne par offre remise, seule ou en groupement, sera admise. Les offres qui ne vont pas respecter les prescriptions du DAO seront rejetées. L'ouverture des plis sera faite en une phase.
- les dossiers administratifs et les offres techniques seront premièrement étudies par les membres de la Commission Communale Interne de Passation des Marchés. Les entreprises n'ayant pas obtenu au moins 75% des points de la notation sur des dossiers administratifs et techniques seront éliminées.
- 14) ÉVALUATION DES OFFRES : L'évaluation des offres se fera en trois (03) étapes :
  - 1 de étape : Vérification de la conformité du dossier administratif de chaque soumissionnaire ;
  - 2eme étape : Evaluation des offres techniques ;
  - 3 eme étape : Analyse des offres financières.

Les critères d'évaluation des offres sont les suivants :

#### 14.1-Critères éliminatoires

- Absence ou non-conformité d'une pièce administrative et non soumis dans les 48 heures sur demande;
- Un dépôt après la date limite
- Délai d'exécution supérieur à celui prescrit (supérieur à trois mois) ;
- Fausses déclarations ou pièces falsifiées ;
- L'eneloppe avec les signes d'identification du soumissionnaire ;
- Absence ou insuffisance de la caution provisoire de soumission ;
- Omission d'un prix quantifié dans le devis
- Entreprise avec un chantier abandonee ou avec un chantier incomplet au dele de delai contractuelle.
- Non satisfaction d'au moins 75% des criteres d'exeperiences requis.

#### 14.2 Critères essentiels

L'évaluation sera faite sur la base des critères techniques prédéfinis pour une note globale de 100 points. Ces critères ont été groupés par rubriques ainsi qu'il suit :

- Capacité financière:
- Références de l'entreprise;
- Qualité du personnel postulé;
- Moyens logistiques/equipment;
- Méthodologie/Organisation des travaux;

- 15) Attribution : Cette évaluation sera binaire (OUI ou NON). Le marché sera attribué au soumissionnaire qui aura proposé l'offre la moins disante, ayant satisfait à 100% des critères éliminatoires et au moins 75% des critères essentiels.
- 16) DUREE DE VALIDITE DES OFFRES: Les soumissionnaires restent tenus par leurs offres pendant quatre-vingt-dix (90) jours à partir de la date limite fixée pour la remise des offres.
- 17) Les Renseignements Complémentaires : Les renseignements complémentaires d'ordre technique peuvent être obtenus aux heures ouvrables au Service de Passation des Marchés de de marie de Ndu
- 18) Additif à l'appel D'offres : L'Autorité Contractante se réserve le droit, en cas de nécessité, d'apporter toute autre modification ultérieure utile au présent appel d'offres.

Copies:

MINMAP DM

ARMP BDA;

- Maître d'Ouvrage ou Maître d'Ouvrage délégué concerné ;

- Présidents CIPM;

- Chrono

- Affichage.

06/02/2025 Ndu, le..... **Le Maire** 

(AUTHORITE CONTRACTANTE)

PROFESSEUR DES LYCEES D'ENSEIGNEMENT GENERALE (PLEG)

## DOCUMENT No 2:

# General Regulations of the Invitation to Tender

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#### A. General

- 1.1 . The Contracting Authority as defined in the Special Regulations of the invitation to tender hereby launches an invitation to tender for the construction of the works described in the Tender notice and briefly described in the Special Regulations.
- 1.2 The bidder retained or the preferred bidder must complete the works within the time- limit indicated in the Special Regulations and which time-limit runs from the date of notification of the Administrative Order or that indicated in the said Administrative Order.
- 1.3 In this Tender File, the term "day" means a calendar day.
- Article 2: Financing: The source of financing of the works forming the subject of this invitation to tender shall be specified in the Special Regulations.

Article 3: Fraud and corruption:

- 3.1 The Contracting Authority requires of bidders and contractors the strict respect of rules of professional ethics during the award and execution of public contracts. By virtue of this principle:
- a) The following definitions shall be admitted:
- a.1 Shall be guilty of "corruption" whoever offers, gives, requests or accepts any advantage in view of influencing the action of a public official during the award or execution of a contract;
- a.2 Is involved in "fraudulent manoeuvres" whoever deforms or distorts facts in order to influence the award or execution of a contract;
- a.3 "Collusive practices" shall mean any form of agreement between two or among several bidders (whether the Contracting Authority is aware or not) aimed at artificially maintaining the prices of bids at levels not corresponding to those resulting from competition;
- a.4 "Coercive practices" shall mean any form of harm against persons or their property or threats against them in order to influence their action during the award or execution of a contract.
- b) Any proposed award shall be rejected if it is proved that the proposed preferred bidder is directly or through an intermediary, guilty of corruption or is involved in fraudulent manoeuvres, collusive or coercive practices for the award of this contract.
- 3.2 The Minister Delegate at the Presidency in charge of public contracts may, as a precaution, take a decision of exclusion from bidding for a period not exceeding two (2) years against any bidder found guilty of influence peddling, of conflicts of interest, insider trading, fraud, corruption or production of non-genuine documents in the bid, without prejudice to criminal proceedings that may be brought against him

Article 4: Candidates allowed to compete.

- 4.1 If the invitation to tender is restricted, consultation is addressed to all candidates retained after a pre-qualification procedure.
- 4.2 Generally, the invitation to tender is addressed to all entrepreneurs, subject to the following provisions:
- a. A bidder (including all members of a group of enterprises and all sub-contractors to the bidder) must be from an eligible country, in accordance with the funding agreement.
- b. A bidder (including all members of a group of enterprises and all sub-contractors to the bidder) must not be in a situation of conflict of interest, subject to disqualification. A bidder shall be judged to be in a situation of conflict of interest if he:
- b.1 Is or was associated in the past with an enterprise (or a subsidiary of this enterprise) which provided consultancy services for the conception, preparation of specifications and other documents used within the scope of contracts awarded for this invitation to tender; or
- b.2 Presents more than one bid within the context of invitation to tender, except authorised variants according to article 17, where need be; meanwhile, this does not prevent the participation of sub-contractors in more than one bid.
- b.3 The Contracting Authority or Project Owner has financial interests in the capital in a way as to compromise the transparency of the procedures of award of public contracts.
- c. The bidder must not have been excluded from bidding for public contracts.
- d. A Cameroonian public enterprise may participate in the consultation if it can demonstrate that it is (i) legally and financially autonomous, (ii) managed according to commercial laws and (iii) not under the direct supervisory authority of the Contracting Authority or Project Owner.

Article 5: Building materials, materials, supplies, equipment and authorised services:

- 5.1 Building materials, the contractor's materials, supplies, equipment and services forming the subject of this contract must originate from countries meeting the criteria of origin defined in the Special Regulations of the invitation to tender and all expenditure done within the context of the contract shall be limited to the said building materials, materials, supplies, equipment and services.
- 5.2 Within the meaning of this 5.1 above, the term "originate" shall designate the place where the goods are extracted, cultivated, produced, manufactured and from where the services originate.

a.3 The written confirmation empowering the signatory of the bid to commit the bidder, in accordance with the provisions of article 6(1) the General Regulations of invitation to tender.

#### b. Volume 2: Technical bid

- b.1 Information on qualifications: The Special Regulations list the documents to be furnished by bidders to justify the qualification criteria mentioned in article 6(1) of the Special Regulations of the invitation to tender.
- b.2 Methodology: The Special Conditions of the invitation to tender specifies the constituent elements of the technical bid of the bidders especially: a methodological statement on an analysis of the works and specifying the organization and programme which the bidder intends to put in place or use to execute the works (installations, schedule, Quality Assurance Plan (QAP), sub-contracting, attestation of visit of the site, where necessary, etc).
- b.3 Proof of acceptance of conditions of the contract: The bidder shall submit duly initialed copies of the administrative and technical documents relating to the contract, namely:
- The Special Administrative Conditions (SAC);
- The Special Technical Conditions (STC).
- b.4 Commentaries (optional): A commentary on the technical choices of the project and possible proposals.
- c. Volume 3: Financial bid: The Special Regulations specify the elements that will help in justifying the cost of the works, namely:
- The signed and dated original bid prepared according to the attached model, stamped at the prevailing rate;
- The duly filled Unit Price Schedule;
- The duly filled detailed estimates;
- The sub-details of prices and/or breakdown of all-in prices;
- The projected schedule of payments, where need be.

In this regard, the bidders will use the documents and models provided in the Tender File, subject to the provisions of article 17(2) of the General Regulations of the invitation to tender concerning the other possible forms of guarantees.

13.2 If in accordance with the provisions of the Special Regulations of the invitation to tender, the bidders present bids for several lots of the same invitation to tender, they could indicate rebates offered in case of award of more than one lot.

#### Article 14: Bid price:

- 14.1 Except otherwise stated in the Tender File, the amount of the contract shall cover all the works described in article 1.1 of the General Regulations of the invitation to tender, on the basis of the price schedule and the detailed bill of quantities and estimates presented by the bidder.
- 14.2 The bidder shall fill the unit prices and totals of all items on the schedule and bill of quantities and estimates.
- 14.3 Subject to contrary provisions provided for in the Special Regulations and in the Special Administrative Conditions, all dues, taxes and fees payable by the bidder on grounds of the contract or on any other ground, thirty (30) days prior to the submission of the bids, shall be included in the prices and in the total amount of the bid presented by the bidder.
- 14.4 If a price revision/updating clause is provided for in the contract, the date of establishment of the initial price, as well as the price revision/updating conditions for the said price must be specified. This is with the understanding that any contract of duration less than one (1) year shall not be subject to price revision.
- 14.5 All unit prices must be justified by sub-details established in accordance with the structure proposed in document 8 of the Tender File.

#### Article 15: Currency of bid and payment

- 15.1 In case of international invitations to tender, the currencies of the bid shall follow the provisions of either Option A or Option B below, the applicable option being that retained in the Special Regulations of the invitation to tender.
- 15.2 Option A: The amount of the bid shall be entirely made in the national currency.

The amount of the bid, unit prices of the price schedule and the prices of the bill of quantities and estimates are completely made in CFA francs in the following manner:

- a. Prices shall be entirely drawn in the national currency. The bidder who intends to commit expenditures in other currencies for the execution of the works shall indicate in the annex to the bid the percentage(s) of the amount of the bid necessary to cover the needs in foreign currencies, without exceeding the maximum of the three currencies of member countries of the funding institution of the contract.
- b. The exchange rates used by the bidder to convert his bid into the national currency shall be specified by the bidder in an annex to the bid in compliance with the specifications of the Special Regulations. These rates shall be applied for any payment within the framework of the contract so that the retained bidder does not bear any change in the exchange rate.
- 15.3 Option B: The amount of the bid shall be directly made in the national and foreign currency at the rates fixed in the Special Regulations.

The bidder shall draw the unit prices of the price schedule and the prices of the bill of quantities and estimates in the following manner:

- a. The prices of inputs necessary for the works which the bidder intends to procure in the Contracting Authority's country shall be in currency of the Contracting Authority's country specified in the Special Regulations and called "national currency";
- a. The prices of inputs necessary for works which bidder intends to procure out of the Contracting Authority's country shall be in the currency of the country of origin of the bidder or of the currency of an eligible member country widely used in international trade.

15.4 The Contracting Authority may request the bidders to explain the needs in national and foreign currencies and to justify that the amounts included in the unit and total prices and indicated in annex to the bids are reasonable; to this end, a detailed statement of their needs in foreign currencies shall be furnished by the bidder.

15.5 During the execution of the works, most of the foreign currency to be paid as part of contract may be revised by mutual agreement between the Contracting Authority and the entrepreneur in a way as take account of any modification in the foreign currency needs within the context of the contract.

Article 16: Validity of bids:

16.1 Bids must remain valid during the period stated in the Special Regulations from the date of submission of the bids fixed by the Contracting Authority, in application of article 22 of the Special Regulations. A bid valid for a shorter period shall be rejected by the Contracting Authority

or Delegated Contracting Authority as not being in compliance.

16.2 Under exceptional circumstances, the Contracting Authority may seek the approval of bidders to extend the validity time-limit. The request and the responses that will be given shall be in writing (or by fax). The validity of the bid bond provided for in article 17 of the General Regulations shall equally be extended for a corresponding duration. A bidder may refuse to extend the validity of his bid without losing his bid bond. A bidder who consents to an extension shall not be asked to modify his bid nor shall he be authorised to do so.

16.3 Where the contract does not include a price revision clause and that the period of validity of bids is extended by more than sixty (60) days, the amounts payable to the bidder retained shall be updated by application of the related formula featuring in the request for extension that the Contracting Authority addressed to bidders. The updating period shall run from the date of overrun of sixty (60) days to the date of notification of the contract or the Administrative Order for start of execution of works by the retained bidder, as specified in the Special Administrative Conditions. The effect of updating shall not be taken into account for purposes of evaluation of bids.

17.1 In application of article 13 of the General Regulations, the bidder shall furnish a bid bond of the amount specified in the Special Regulations

and which bid bond shall be a full part of his bid.

17.2 The bid bond must conform to the model presented in the Tender File; other models may be authorised subject to the prior approval of the Contracting Authority. The bid bond will remain valid for thirty (30) days beyond the original date set for the validity of bids or any other validity time-limit requested by the Contracting Authority and accepted by the bidder, in accordance with the provisions of article 16 (2) of the

17.3 Any bid without an acceptable bid bond shall be rejected by the Tenders Board as not in conformity. The bid bond of associated enterprises must be established in the name of the group submitting the bid and mention each member of the associated grouping.

17.4 The bid bonds of bidders who are not retained shall be returned within fifteen (15) days after publication of the award result.

17.5 The bid bond of the successful bidder shall be released as soon as the latter would have signed the contract and furnished the required final bond.

17.6 The bid bond may be seized:

(a) if the bidder withdraws his bid during the period of validity;

(b) if the retained bidder:

- b.1 Fails in his obligation to register the contract in application of article 38 of the General Regulations;
- b.2 Fails in his obligation to furnish the required final bond in application of article 38 of the General Regulations;
- b.3 Refuses to receive notification of the Administrative Order to commence execution.

Article 18: Varying proposals of bidders

- 18.1 Where the works can be executed within variable deadlines, the Special Regulations shall specify these deadlines and shall indicate the method retained for the evaluation of the completion deadline proposed by the bidder within the specified deadlines. Bids that propose deadlines beyond those specified shall be considered as not being in conformity.
- 18.2 Except in the case mentioned in article 18(3) below, bidders wishing to offer technical variants must first assess the Secondary solution of the Contracting Authority as described in the Tender File and furnish in addition all the information which the Contracting Authority needs for a complete evaluation of the proposed variant, including the plans, calculations, technical specifications, sub-details of prices and proposed construction methods and all other useful information. If necessary, the Contracting Authority will examine only the technical variants of the bidder whose bid is in compliance with the Secondary solution has been evaluated as the lowest bid.

18.3 When according to the Special Regulations the bidders are authorised to directly submit the technical variants for certain parts of the works, these parts of the works must be described in the technical specifications. Such variants shall be evaluated on their own merit in accordance with the provisions of article 31(2) (g) of the General Regulations.

Article 19: Preparatory meeting to the establishment of bids

- 19.1 Except otherwise stipulated in the Special Regulations, a bidder may be invited to take part in a preparatory meeting which will hold at the date and place indicated in the Special Regulations.
- 19.2 The subject of the preparatory meeting shall be to furnish clarifications and answer any questions which may be raised at this stage.
- 19.3 As much as possible, the bidder is requested to submit any question in a way as to reach the Contracting Authority at least one week before the meeting The Contracting Authority may not reply to questions received too late. In this case, the questions and answers shall be transmitted according to the methods set in article 19(4) below.

19.4 The minutes of the meeting, including the text of the questions asked and the replies given, including questions prepared after the meeting, shall be forwarded immediately to everyone who bought the Tender File. Any modification of documents of the Tender File listed in article 8 of the General Regulations which may prove to be necessary at the end of the preparatory meeting shall be done by the Contracting Authority by publishing an addeNdum in accordance with the provisions of article 10 of the General Regulations and not through the minutes of the preparatory meeting.

19.5 The fact that a bidder does not attend a preparatory meeting for the establishment of bids shall not be a reason for disqualification.

#### Article 20: Form and signature of bid

- 20.1 The bidder shall prepare an original of the constituent documents described in article 13 of the General Regulations in a volume clearly indicated "ORIGINAL". In addition, the bidder shall submit the number required in the General Regulations, bearing "COPY". In case of discrepancy, the original shall be considered as authentic.
- 20.2 The original and copies of the bid must be typed or written in indelible ink (photocopies shall be accepted in the case of copies) and shall be signed by the person(s) duly empowered to sign on behalf of the bidder, in accordance with article 6(1a) or 6(2c) of the General Regulations, as the case may be. All the pages of the bid containing alterations or changes must be initialed by the signatory (ies) of the bid.
- 20.3 The bid shall be bear no modification, suppression or alteration unless such corrections are initialled by the signatory (i.e.) of the bid.

#### D. SUBMISSION OF BIDS

Article 21: Sealing and marking of bids

- 21.1 The bidder shall seal the original and each copy of the bid in separate envelopes (internal envelopes) by marking on these envelopes "ORIGINAL" and "COPY", as the case may be. The envelopes shall then be placed in another envelope which will equally be sealed but which will not give any indication regarding the identity of the bidder.
- 21.2 The external and internal envelopes:
- a) Should be addressed to the Contracting Authority at the address indicated in the Special Regulations;
- b) should bear the name and identification number of the project as indicated in the Special Regulations and bear the inscription "TO BE OPENED ONLY DURING THE BID-OPENING SESSION" as specified in the Special Regulations.
- 21.3 The internal envelopes should equally carry the name and address of the bidder in a way as to enable the Contracting Authority return the sealed bid if it is late in accordance with article 23 and 24 of the General Regulations.
- 21.4 If the external envelope is not sealed and marked as indicated in paragraphs 21(1) and 21(2) above, the Contracting Authority shall not be responsible if the bid is misplaced or opened prematurely.

#### Article 22: Date and time-limit for submission of bids

- 22.1 The bids must be received by the Contracting Authority at the address specified in article 21(2) of the Special Regulations not later than the date and time stated in the Special Regulations.
- 22.2 The Contracting Authority may, at his discretion, postpone the deadline set for the submission of the bids by publishing an addeNdum in accordance with the provisions of article 10 of the General Regulations. In this case, all the rights and obligations of the Contracting Authority and bidders previously governed by the initial date will henceforth be governed by the new date.
- Article 23: Late bids: Any bid received by the Contracting Authority beyond the deadline for the submission of bids in accordance with article 22 of the General Regulations shall be declared late and consequently rejected.

## Article 24: Modification, substitution and withdrawal of bids

- 24.1 A bidder may modify or withdraw his bid after submitting it, on condition that the written notification of the modification or withdrawal is received by the Contracting Authority prior to the end of the time-limit prescribed for the submission of the bids. The said notification must be signed by an authorized representative in application of article 20(2) of the General Regulations. The modification or the corresponding replacement bid must be attached to the written notification. As the case may be, the envelopes must bear the inscription "WITHDRAWAL", and "REPLACEMENT BID" or "MODIFICATION".
- 24.2 Notification of modification, replacement or withdrawal of the bid by the bidder should be prepared, sealed, marked and forwarded in accordance with the provisions of article 21 of the General Regulations. Withdrawal may equally be notified by telex but should in this case be confirmed by a duly signed written notification whose date, post mark being authentic, shall not be posterior to the time-limit set for the submission of bids.
- 24.3 In application of article 24(1), bids being requested to be withdrawn by bidders shall be returned to them unopened.
- 24.4 No bid may be withdrawn during the interval between the submission of bids and the expiry of the validity of bids specified by the model tender. The withdrawal of a bid by a bidder during this interval may lead to the confiscation of the bid bond in accordance with the provisions of article 17(6) of the General Regulations.

#### E. OPENING AND EVALUATION OF BIDS

#### Article 25: Opening of the bids and petitions

25.1 The competent Tenders Board shall open the envelopes in single or double phases and in the presence of the representatives of bidders who wish to attend at the date, time and address specified in the Special Regulations. Representatives of bidders shall sign a register attesting to their presence.

- 25.2 Firstly, envelopes marked "withdrawal" shall be opened and the contents announced to the hearing of everyone, while the envelope containing the corresponding bid shall be returned to the bidder unopened. Withdrawal shall be allowed only if the corresponding notification contains a valid empowerment of the signatory to request this withdrawal and if this notification is read to the hearing of everyone. Then the envelopes marked "Replacement bid" are opened and announced to the hearing of everyone and the new corresponding bid substituted for the preceding one which will be sent to the bidder concerned unopened. The replacement of the bid shall only be allowed if the corresponding notification contains a valid empowerment of the signatory requesting the replacement and read to the hearing of everyone. Lastly, the envelopes marked "modification" shall be opened and their contents read to the hearing of everyone with the corresponding bid. The modification of the bid shall only be allowed if the corresponding notification contains a valid empowerment of the signatory requesting the modification and read to the hearing of everyone. Only bids which were opened and announced to the hearing of everyone during the opening of bids shall then be evaluated.
- 25.3 All envelopes shall be opened successively and the name of the bidder announced aloud as well as the possible modification mentioned, the price offered, including any rebates [in case of opening of financial bids] and any variant, where necessary, the existence of a guarantee of the bid if it is required and any other details which the Contracting Authority deems useful to be mentioned. Only rebates and variants of bids announced to the hearing of everyone during the opening of bids shall be submitted for evaluation.
- 25.4 Bids (and modifications received in accordance with the provisions of article 24 of the General Regulations) which were not opened and read to the hearing of everyone during the bid-opening session for whatever reason, shall not be submitted for evaluation.
- 25.5 Bid-opening minutes are recorded on the spot mentioning the admissibility of bids, their administrative regularity, prices, rebates and time-limits as well as the composition of the Evaluation sub-committee. A copy of the said minutes to which is attached the attendance sheet is handed over to all the participants at the end of the session.
- 25.6 At the end of each bid-opening session, the chairperson of the Tenders Board immediately hands over to the focal point designated by the body in charge of regulation of public contract an initialed copy of the bids presented by bidders.
- 25.7 In case of petition as provided for by the Public Contracts Code, it should be addressed to the Minister Delegate in charge of Public Contracts with a copies to the body in charge of the regulation of public contracts, the head of structure to which is attached the Tenders Board concerned.

It must reach within a maximum deadline of three (3) working days after the opening of bids in the form of a letter to which is obligatorily attached a sheet of the petition form duly signed by the petitioner and possibly by the chairperson of the Tenders Board.

The Independent Observer attaches to his report the sheet that was handed to him, including any related commentaries or observations.

Article 26: Confidential nature of the procedure

- 26.1 No information relating to the examination, clarification, evaluation and comparison of bids and verification of the qualification of the bidders and the recommendation for the award shall be given to bidders or to any person not concerned with the said procedure as long as the preferred bidder has not been made public, subject to the disqualification of the bid of the bidder and suspension of the authors from all activities in the domain of public contracts.
- 26.2 Any attempt by a bidder to influence the Tenders Board or the Evaluation sub-committee of bids or the Contracting Authority in its award decision may lead to the rejection of his bid.
- 26.3 Notwithstanding the provisions of paragraph 26.2 above, between the opening of bids and the award of the contract, if a bidder wishes to enter into contact with the Contracting Authority for reasons having to with his bid may do so in writing.

Article 27: Clarifications on the bids and contact with the Contracting Authority

- 27.1 To ease the examination, evaluation and comparison of bids, the Tenders Board may, if it so desires, request any bidder to give clarifications on his bid. This request for clarification and the response thereto are formulated in writing but no change on the amount or content of the bid is sought, offered or authorised, except it is necessary to confirm the correction of calculation errors discovered by the Evaluation Sub-committee during the evaluation in accordance with the provisions of article 30 of the General Regulations.
- 27.2 Subject to the provisions of paragraph 1 above, bidders shall not contact members of the Tenders Board and the Evaluation Subcommittee for questions related to their bids, between the opening of envelopes and the award of the contract.

Article 28: Determination of compliance of bids

- 28.1 The Evaluation sub-committee shall carry out a detailed examination of bids to determine if they are complete, if the required guarantees are furnished, if the documents were correctly signed and if generally the bids are in proper order.
- 28.2 The Evaluation sub-committee shall determine if the bid is essentially in compliance with the conditions fixed in the Tender File based on the content without recourse to external elements of proof.
- 28.3 A bid that complies with the Tender File shall essentially be a bid that respects all the terms, conditions and specifications of the Tender File, without substantial divergence or reservation. A substantial divergence or reservation is that:
- Which substantially limits the scope, quality or realization of the works;
- which substantially limits, contrary to the Tender File, the rights of the Contracting Authority or his obligations in relation to the contract;
- Whose correction would unjustly affect the competitiveness of the other bidders who presented bids that essentially complied with the Tender File.

- 28.4 If a bid is essentially not in compliance, it shall be rejected by the competent Tenders Board and shall not subsequently be rendered in compliance.
- 28.5 The Contracting Authority reserves the right to accept or reject any modification, divergence or reservation. Modifications, divergences, variants and other factors which are beyond the requirements of the Tender File shall not be considered during the evaluation of bids.

Article 29: Qualification of the bidder: The Evaluation sub-committee shall ensure that the successful bidder retained for having submitted a bid substantially in compliance with the provisions of the Tender File, fulfils the qualification criteria stipulated in article 6 of the Special Regulations. It is essential to avoid any arbitrariness in determining qualification.

#### Article 30: Correction of errors

- 30.1 The Evaluation sub-committee shall verify bids considered essentially in compliance with the Tender File to correct the possible calculation errors. The Evaluation sub-committee shall correct the errors in the following manner:
- a. Where there is an incoherence between the unit price and the total obtained by multiplying the unit price by the quantity, the unit price being authentic, the total price shall be corrected, unless the Evaluation sub-committee judges that it is a gross error of decimal point in the unit price in which case the total price as presented shall be authentic and the unit price corrected.
- b. If the total obtained by addition or subtraction of the totals is not exact, the sub totals shall be considered authentic and the total corrected.
- c. Where there is a difference between the price indicated in letters and in figures, the amount in letters shall be considered authentic, unless the amount is linked to an arithmetical error confirmed by the sub-detail of the said price, in which case the amount in figures shall prevail subject to paragraphs (a) and (b) above.
- 30.2 The amount featuring in the bid shall be corrected by the Evaluation sub-committee, in accordance with the error correction procedure above and with confirmation by the bidder, the said amount shall be deemed to commit him.
- 30.3 If the bidder who presented the bid evaluated as the lowest refuses the correction thus carried out, his bid shall be rejected and the bid bond may be seized.

Article 31: Conversion into a single currency

- 31.1 To facilitate the evaluation and comparison of bids, the Evaluation sub-committee shall convert the prices of bids expressed in various currencies into those in which the bid is payable in CFA francs.
- 31.2 The conversion shall be done using the selling rate fixed by the Bank of Central African States (BEAC) under the conditions defined by the Special Regulations.

Article 32: Evaluation and comparison of financial bids

- 32.1 Only bids considered as being in compliance, as per the provisions of article 28 of the General Regulations, shall be evaluated and compared by the Evaluation sub-committee.
- 32.2 By evaluating the bids, the Evaluation Sub-committee shall determine for each bid the evaluated amount of the bid by rectifying the amount as follows:
- a. By correcting any possible error in accordance with the provisions of article 30.2 of the General Regulations;
- b. By excluding projected sums and where necessary provisions for unforeseen occurrences featuring in the bill of quantities and estimates but by adding the amount of works done under State supervision where they are costed in a competitive manner as specified in the Special Regulations.
- c. By converting into a single currency, the amount resulting from the rectifications (a) and (b) above, in accordance with the provisions of article 31(2) of the General Regulations;
- d. By appropriately adjusting any other modification, divergence or quantifiable reservation on technical or financial basis.
- e. By taking into consideration the various execution time-limits proposed by the bidders, if they are authorized by the Special Regulations;
- f. If need be, in accordance with the provisions of article 13(2) of the General Regulations and the Special Regulations by applying the rebates offered by the bidder for the award of more than one lot, if this invitation to tender is launched simultaneously for several lots.
- g. If need be, in accordance with the provisions of article 18(3) of the Special Regulations and the Technical Specifications, the proposed technical variants, if they are permitted, shall be evaluated on their own merit and independently of the fact that the bidder offered or not a price for the technical solution specified by the Contracting Authority in the Special Regulations.
- 32.3 The estimated effect of price revision formulae featuring in the GAC and SAC applied during the period of execution of the contract shall not be considered during the evaluation of bids.
- 32.4 If the bid judged the lowest bid is considered abnormally low or strongly unbalanced in relation to the estimates of the Project Owner for the works to be executed in this contract, the Tenders Board may, from the sub-details of prices furnished by the bidder for any element or all

the elements of the bill of quantities and estimates, verify if these prices are compatible with the construction methods and proposed calendar. In the case where the justifications presented by the bidder are not satisfactory, the Contracting Authority may reject the bid after the technical opinion of the Public Contracts Regulatory Agency.

Article 33: Preference granted national bidders: National contractors shall benefit from a margin of national preference during the evaluation of bids as provided for in the Public Contracts Code.

#### F- AWARD OF THE CONTRACT

- 34.1 The Contracting Authority shall award the contract to the bidder whose bid was judged essentially in compliance with the Tender File and who has the required technical and financial capacities to execute the contract satisfactorily and whose bid was evaluated as the lowest by including, where necessary, proposed rebates
- 34.2 If, according to article 13(2) of the General Regulations, the invitation to tender comprises several lots, the lowest bid shall be determined by evaluating this contract with other lots to be awarded concurrently, by taking into account the rebates offered by the bidders in the case of more than one lot.
- 34.3 Any award of contract shall be made to the bidder fulfilling the technical and financial capacities required resulting from the evaluation criteria and presenting the bid evaluated as the lowest.
- Article 35: The right by the Contracting Authority to declare an invitation to tender unsuccessful or cancel a procedure: The Contracting Authority reserves the right to cancel a procedure of invitation to tender after the authorisation of the Minister Delegate at the Presidency in charge of Public Contracts where the bids have been opened or to declare an invitation to tender unsuccessful after the advice of the competent Tenders Board, without any claims being entertained.
- Article 36: Notification of award of the contract: Before the expiry of the validity of the bids set in the Special Regulations, the Contracting Authority shall notify the preferred bidder by telecopy confirmed by registered mail or by any other means that his bid was retained. This letter will indicate the amount the Project Owner will pay the contractor to execute the works and the execution time-limit.

Article 37: Publication of results of award and petitions

- 37.1 The Contracting Authority shall communicate to any bidder or administration concerned, upon request addressed to it within a maximum deadline of five (5) days after publication of the award results, the Independent Observer's report as well as the minutes of the award session of the related contract to which shall be attached the evaluation report of the bids.
- 37.2 The Contracting Authority is bound to communicate the reasons for the rejection of bids of the bidders concerned who so request.
- 37.3 After publication of the award results, bids that are not withdrawn within fifteen (15) days shall be destroyed, without any claims for compensation being entertained. Only the copy destined for the body in charge of regulation shall be kept.
- In case of petition, it should be addressed to the Public Contracts Authority, with copies to the body in charge of the regulation of public contracts, the Contracting Authority and the chairperson of the Tenders Board concerned. It must take place within a maximum deadline of five (5) working days after the publication of the results.

Article 38: Signing of the contract

- 38.1 After publication of the results, the draft contract subscribed by the successful bidder is submitted to the Tenders Board for examination and where applicable, to the Minister in charge of Public Contracts for prior endorsement.
- 38.2 The Contracting Authority has a deadline of seven (7) days to sign the contract from the date of reception of the draft contract examined by the competent Tenders Board and subscribed by the successful bidder and where applicable, the endorsement of the Minister in charge of Public Contracts.
- 38.3 The contract must be notified to the successful bidder within five (5) days of its date of signature.

- 39.1 Within twenty (20) days of the notification by the Contracting Authority, the contractor shall furnish the Project Owner with a final bond, to guarantee the complete execution of the works.
- 39.2 The bond whose rate varies between 2 and 5 per cent of the amount of the contract inclusive of all taxes, may be replaced by a guarantee from a banking establishment approved according to the instruments in force with the Project Owner as beneficiary or by a joint or several guarantee.
- 39.3 Small and medium-sized enterprises (SME) constituted of national capital and managed by nationals may, in lieu of the guarantee, provide a statutory lien or a bond issued by a banking establishment or first-rate financial institution approved in accordance with the instruments in force.
- 39.4 Failure to produce the final bond within the prescribed time limit shall likely cause the termination of the contract under the terms laid down in the General Administrative Conditions.

# DOCUMENT No. 3: SPECIAL REGULATIONS OF THE INVITATION TO TENDER

The following provisions are specific to the works forming the subject of this *Invitation to Tender*, supplement or if necessary, modify the provisions of the General Regulations of the *Invitation to Tender*. In case of difference, the following provisions shall prevail over the clauses of the General Regulations.

#### INTRODUCTION

#### ARTICLE 1: Definition of Works:

Ref. of the General regulations	General
	Definition of works: CONSTRUCTION OF THE BRIDGE ON THE NSEH - MAKOP ROAD, Ndu Subdivision, Donga-Mantung Division, North West Region
1.1	Name and address of the Contracting Authority: The Mayor of Ndu Contracting Authority
1.2	Reference of Invitation to tender:/ONIT/MINDDEVEL/NWR/DMD/NC/NCITB/2025 of 2025
	Execution deadline: One Hundred and twenty (120) days
2	Source of financing: Works which form the subject of this Invitation to Tender shall be financed through the 2025 Public Investment Budget of the Ministry of Agriculture and Rural Development (MINADER), budget head No
3	Origin of building materials and supplies: The materials shall generally be from sources in Cameroon.

## Article 4: CONSISTENCY OF THE BIDS: The bid shall include a file for:

Envelope A: Administrative Documents: It shall consist of the following documents, stapled and arranged in the following order.

- 1. **An undertaking** by the bidder (declaration to tender), stamped, dated and signed by the bidder or group representative in conformity with the model attached.
- An attestation of non-bankruptcy not older that 03 months, issued by the chamber of commerce or court of competent jurisdiction
  of the place of residence of the bidder.
- An attestation of Bank account in the name of the enterprise issued by a bank or any first-order credit institution approved by the Minster in charge of finance.
- Bid security (bank guarantee) of six hundred and twenty thousand francs CFA (620,000 Fcfa) from a bank accredited by MINFI and recognised by COBAC (Bank caution).
- 5. Treasury Receipt showing the payment of the tender fee as stipulated in the Tender Notice.
- An attestation of CNPS: current certificate from the National Social Insurance Fund (CNPS) certifying that the bidder has effectively paid his/her social contributions.
- Certificate of non exclusion attesting that the bidder is not the subject of a temporary or permanent exclusion from Public Contracts, not older that three (03) months issued by ARMP.
- 8. A stamped copy of attestation of fiscal conformity.
- A stamped copy of Tax payer's card.
- 10. A certified copy of Certificate of Incorporation.
- 11. Attestation of Site Visit signed by the contractor.
- 12. Group agreement as the case may be.
- 13. Power of Attoney as the case may be signed by a notary.
- 14. The Special Administrative Conditions (SAC/CCAP), initialled on each page and signed, dated and stamped on the last page

#### N.B:

Absence of the following documents shall result in out right rejection

- Receipt for the purchase of Tender File
- ✓ Bid bond
- All bids not containing all the documents listed above or not in conformity with the models shall be simply rejected.

N.B: All documents shall be originals as requested or certified true copies legalised by competent services or that which issued them and must not be more than three (03) months old. The documents shall be arranged in the order listed below and separated from each other by colour separators. Any document with double certification shall not be accepted.

### Envelope B: TECHNICAL PROPOSAL

It shall contain the documents cited below and placed in the following order:

	DOCUMENT	ed below and placed in the following order:  OPERATION REQUESTED	AUTHENTICATION
No B1		It shall:  Bulldozer D8  Wheel loader  Pick-up 4X4  2 Dump trucks  Rolling compactor  Water cistern  Concrete vibrator  Concrete mixer  Small tools	Attach certified copies of lease agreements, receipts, etc. These equipments and tools must be present at the site before and during each phase
В2	Personnel list	It shall contain:  Works Supervisor: Works Director (Civil engineer with at laest 05 years professional experience;  Foreman: at least a Senior Civil Engineering Technician with at least 5years' experience;  Chief mason – holder of at least BAC  Chief carpenter – holder of at least BAC	Attach for each person a CV signed and dated, as well as a certified copy of certificate. (all key personnel must present a commitment of availability duly signed and must present a certified copy of a valid National Identity Card bearing 03 signatures of the bearer)
В3	Organisation of works/ methodology	In conformity with article 7 below, it shall clearly show the organisation of the enterprise (methodology of execution, work schedule, site installation, supply of materials, etc)	Date, signature and stamp of bidder at the end of document
B4	Sub-contracting	Information on the sub-contractor (equipment, personnel, references, etc)	Date and signature of sub- contractor. (only 30% of the contract may be sub-contracted)
B5	Attestation of Site	Attestation of Visit to the Site where the works are to be carried out.  A Site Visit Report signed by the Contractor. (see attached format)	Dated and signed on honour by the contractor
В6	References of the enterprise.	List of similar jobs executed in the last three (03) years by the enterprise and or other civil engineering works realised. (see attached format)	Amount of works, copies of (1st and last pages) and minutes of Final Reception for all similar works executed before 2024 and minutes of Provisional Reception for 2024 projects.
B7	Financial capability	Attestation of pre-financing delivered by a banking institution recognised by MINFI/COBAC	Date and signature of bank Manager in charge.

#### **ENVELOPE C: FINANCIAL PROPOSAL**

No	DOCUMENT	OPERATION REQUESTED	AUTHENTICATION
No C1	The tender (Application letter)	Format to be completed and tender amount inserted.	Signature, date and stamp of bidder. A Fiscal stamp of 1500 FCFA.
C2	Unit Price Schedule	Format to be completed showing detail breakdown of prices.	Initials on each page, all pages stamped.
C3	Bill of Quantities and Cost Estimates	Format to be completed.	Initials on each page, dated, signature on the last page, all pages stamped.
C4	Sub detail of Unit Prices	Format to be completed showing the unit prices.	Initials on each page and signature on last page, all pages stamped with enterprise function stamp.

All these documents are to be arranged in the above order and separated with colour separators other than white.

Note: Plans supplied with Tender File should not be submitted.

Building materials, materials, supplies equipment and authorised services: The taxes and duties on the importation of materials for execution of works shall be in conformity with the legislation of the Republic of Cameroon.

## Article 5: Main qualification criteria of bidders:

5.1 The criteria relating to the qualification of candidates could indicatively be on the following:

- General presentation of the Tender Files;
- References of the company in similar works;
- Quality of the personnel proposed;
- Attestation and report of Site Visit;

2	Bill of Quantities and Cost Estimate
3	Sub Detail of Unit Prices
4	Bidder's Financial Proposal
N	B) The non existence or Laxity noticed at the study of prices and Arithmetic errors shall be corrected by the Technical Sub Committee with respect to the invitation to Tender
	FINAL RESOLUTION OF THE EVALUATION COMMISSION (use the corrected offer)

#### 17.2: Evaluation of Financial Proposal:

Careful study shall be carried out on the details of prices, unit prices, the bill of quantities and cost estimates presented to make sure the bidder did study the prices and has not made an arithmetic error to arrive at his/her final contract amount. The prices on the UPS shall have priority over those of the BQCE and DUP. They shall serve as the bases of calculation of the bidding amount.

The eventual calculation errors shall be corrected by the Sub Committee for Analysis and the amount altered, if necessary, without any complaints from the bidder. Any laxity noticed at the study of prices shall lead to the disqualification of the bid.

### 17.3: CHOICE OF CONTRACTOR (CRITERIA OF AWARDING CONTRACT):

According to article 33(1) (a) of the Public Contract Code, the contract shall be awarded to the meritorious and lowest bidder. Careful study must be carried out on the details of prices, unit prices, the bill of quantities and cost estimates presented to make sure the bidder did study the prices and has not made an arithmetic error to arrive at his/her final contract amount.

ARTICLE 18: PROCEDURE OF AWARD OF CONTRACT: The results from this tender shall be prepared, awarded and executed according to the rules and procedures defined by the legislation in force for Public Contracts.

- 18.1 The winner shall be notified through his/her official address or public media. He shall in five (05) days fulfil the formalities related to the awards, especially to submit seven (07) copies of the proposed contract that he/she has completed and signed, to the office of the Contracting Authority for final signature.
- 18.2 In the case where the enterprise does not fulfil these conditions, his/her choice shall simply be annulled without further notice and the next contender shall be called in for replacement.

Once the Contracting Authority has signed the contract, the contractor shall be notified with immediate effect. He has three (03) days to contact the Authorising Officer for the beginning of execution of works following notification of the Service Order to start work by the Project Manager. Failure to respect the date line shall call for withdrawal and eventual cancellation of contract.

18.3 The present contract can be cancelled outright in the cases provided for by Decree №::2018/366 of 20th June 2018 instituting the Public Contracts Code.

#### **DOCUMENT No. 4:**

# SPECIAL ADMINISTRATIVE CONDITIONS (SAC)

#### Table of contents

#### Chapter I: General

- Article 1 Subject of the contract
- Article 2 Award procedure
- Article 3 Definitions and duties (article 2 of GAC supplemented)
- Article 4 Language, applicable law and regulations
- Article 5 Constituent documents of the contract (article 4 of GAC)
- Article 6 General applicable instruments
- Article 7 Communication (GAC articles 6 and 10 supplemented)
- Article 8 Administrative Orders (article 8 of GAC supplemented)
- Article 9 Contracts with conditional phases (article 15 of GAC)
- Article 10 Contractor's personnel (article 15 of GAC supplemented)

#### Chapter II: Financial conditions

- Article 11 Guarantees and bonds (articles 29 and 41 of GAC supplemented)
- Article 12 Amount of contract (articles 18 and 19 supplemented)
- Article 13 Place and method of payment
- Article 14 Price variation (article 20 of GAC)
- Article 15 Price revision formulas
- Article 16 Price updating formulas (article 21 of GAC)
- Article 17 Work under State supervision (article 22 of GAC supplemented)
- Article 18 Evaluation of works (article 23 supplemented)
- Article 19 Evaluation of supplies (article 24 of GAC) supplemented)
- Article 20 Advances (article 28 of GAC)
- Article 21 Payments for the works (articles 26, 27 and 30 of GAC supplemented)
- Article 22 Interests on overdue payments (article 31 of GAC supplemented)
- Article 23 Penalties for delay (article 32 of GAC supplemented)
- Article 24 Payment in case of a group of enterprises (article 33 of GAC)
- Article 25 Final detailed account (article 35 of GAC)
- Article 26 General detailed account (article 35 of GAC)
- Article 27 Tax and customs schedule (article 36 of GAC)
- Article 28 Stamp duty and registration (article 37 of GAC)

#### Chapter III: Execution of the works

- Article 29 Nature of works
- Article 30 Obligations of the Project Owner (GAC supplemented)
- Article 31 Execution deadline of contract (article 38 of GAC)
- Article 32 Roles and responsibilities of the contractor (article 40 of GAC)
- Article 33 Making available documents and site (article 42 of GAC)
- Article 34 Insurance of structures and civil responsibility (article 45 of GAC)
- Article 35 Documents to be furnished by the contractor (article 49 supplemented)
- Article 36 Organisation and security of sites (article 50 of GAC)
- Article 37 Implantation of structures (article 52 of GAC)
- Article 38 Sub-contracting (article 54 of GAC)
- Article 39 Site laboratory and trials (article 55 of GAC)
- Article 40 Site logbook (article 56 of GAC supplemented)
- Article 41 Use of explosives (article 60 of GAC)

#### Chapter IV: Acceptance

- Article 42: Pre-Acceptance
- Article 43 Provisional acceptance (article 67 of GAC)
- Article 44 Documents to be furnished after execution (article 68 of GAC)
- Article 45 Guarantee time-limit (article 70 of GAC)
- Article 46 Final acceptance (article 72 of GAC)

### Chapter V: Miscellaneous provisions

- Article 47 Termination of the contract (article 74 of GAC)
- Article 48 Force majeure (article 75 of GAC)
- Article 49 Differences and disputes (article 79 of GAC)
- Article 50 Drafting and dissemination of this contract
- Article 51 -Entry into force of the contract
- Article 52 -Information to be posted

#### **DOCUMENT NO. 5:**

## Special Technical Conditions (STC)

- I- GENERALITIES
- II- PREPARATORY WORKS
- III- EARTHWORKS ROAD SURFACING
- IV DRAINAGE WORKS
- V PROTECTION OF THE ENVIRONMENT
- VI ORIGIN, QUALITY AND PREPARATION OF MATERIALS

I – GENERALITIES: These present special technical specifications concern the FOR THE CONSTRUCTION OF THE BRIDGE ON THE NSEH - MAKOP ROAD, NDU SUBDIVISION, DONGA-MANTUNG DIVISION, NORTH WEST REGION. It is the duty of the contractor to realize the structure as per the execution plans that shall be approved by the competent authority. Through the contract Engineer, the contractor shall furnish the owner of the project and other project team members within 15 days from the date of notification to start work with an execution plan showing clearly how he intends to run the work site.

**SIGN-POSTS:** The contractor shall put in place at his expense a sign-posts indicating the ongoing work in conformity with the plans put at his disposal by the contracting authority.

Hygiene and safety: The contractor shall ensure total hygiene and security of the site by constructing a temporal latrine and putting up a temporal fence around the project site if need be.

The contractor shall be responsible for the protection of the structures before final reception. He shall be equally responsible for all equipment and materials present at the work site. He shall seek an insurance policy to cover theft and fire incidence.

The contractor shall take all preventive measures against accidents. The owner of the project has the right to intervene in case of any emergency without necessary interfering with the activities of the contractor.

All modifications accepted by the contractor shall be accomplished within a specified duration and at his cost without modification of the contract amount. The owner of the project shall have the right to the final choice in case of any modification.

#### II- PREPARATORY WORKS

- a. Site installation: The installation of the working site will be at the expenses of the executing enterprise. It will include:
  - Pegging of the road following the plan of the roads:
  - > The construction or renting of a base where the equipment of the contractor shall be kept.
  - > The construction of a provisional fence round the base;
  - Provisional water connections, electricity and telephone
  - The cleaning of the project site
  - Necessary measures for the respect of legal/lawful provisions relating to hygiene and safety on site. (Installation of a latrine, provision of drinkable water, provision of a first aid box equipped with products such as: aspirin, nivaquine, adhesive plaster, bétadine, bands, compress, alcohol...);
  - Provisional access roads to the project site;
  - > A storeroom on site;
  - > A site office, where the site book, the building plans will be available permanently throughout all realization of works;
  - An office or room of at least of 8 m² equipped with a table office and two chairs reserved with the Project superintendent;
  - A meetings room for the building site which can receive at least 5 people equipped with a table, two benches of 1.5 m, a display board for plans and planning placed permanently.
  - Receptacles to receive waste are to be installed near the various installations. These receptacles are to be emptied periodically and waste to be deposited in a vat for recovery or a dump (pit). This pit must be located at least 100m installations and in the event of presence of river with at least 150m. At the end of work, the pit is to be filled with ground up to the level of the original ground.

#### b. Bringing in and folding up of equipment

- The entrepreneur does all necessary steps to ensure the delivery of the facilities and the equipment or machine imported is done within the delays with respect to the planning of works, and that all arrangements are taken for their fast deployment on site. This requirement applies in particular to earthwork equipment crushing machines, and those of transportation;
- The contractor is supposed to have taken into account;
- suggestions due to the bringing-in and the folding up of equipment unto the place of works, and notably those due transportations by use of a carrying trailer truck;
- Suggestions due to the passage on a road itinerary worked by another enterprise;

> The control engineer will verify the conformity of the equipment brought to the site by the bidder's tender;

The entrepreneur must take into account the possible limitations of loads on the roads and existing bridges. He is held to load the equipment on trailers of multiple axles in order to assure the distribution of the total load respecting the limits prescribed by the code of the Road;

The control engineer can proceed at all times to verifications of the loads on the axle of the transportation vehicles. The detentions

and the loss of time that result are to the entrepreneur's charge:

> The transportation of the materials is not taken into account if the vehicles doing this transportation are in overload state;

c. Grass clearing

This task is given the first priority, because it will facilitate visibility around embankments, rivers and streams. Labour intensive will be the aspect of this task and the main equipment would be cutlasses.

#### III- EARTHWORKS - ROAD SURFACING

#### **BULLDOZING (OPENING) OF THE ROAD**

> Bulldozing which is the main task of this project will be carryout on the track already cleared and trees cut to enable visibility to the operator of the bulldozer around embankments, rivers and streams. The said task will consist of first of all removing the top vegetable soil, uprooting stumps from the cut trees. Then opening of the road way at least 8m wide will be approved by the contract or/and control engineer of the project.

The materials bulldozed from the road way shall be dump far off the road way to enable free drainage of rain water during rainy

days.

#### b. FILL FROM BORROW PITS

Fill from borrow pit shall be done with laterite or pozzolan or volcanic ash according to the required profile, on a minimum thickness of 10 cm measured after compaction. The cross section should correspond to that specified for the road section.

The required compaction of the surfacing shall be 95% of the dry modified optimum Proctor density. To obtain this result, the Contractor shall use laterite or volcanic scoria bulked, reserved and approved according to the requirements of Art. 32 of these technical specifications and at least four passes of compaction equipment previously approved by the Supervisor on the entire surface of the surfacing course and water this surface whenever necessary during compaction. Geotechnical test at an interval of every 200m shall be coNducted to determine this density

Where the Supervisor is dissatisfied with the job done or doubts the compaction results, he shall at his own expense coNduct control tests and where necessary ask an approved laboratory to do so. If on a section, more than 20% of compactness tests are below standards, the contractor will repeat compaction and new tests will be coNducted before acceptance of the section. Expenses for such laboratory tests shall be borne by the contractor. The Supervisor shall check the thickness of the layer.

No thickness below 10cm shall be tolerated. If measuring reveals less than 10cm, the corresponding section shall be further scarified,

refilled and compacted until the required thickness and degree of compaction is obtained.

In such a case, laboratory expenses shall be borne by the contractor. Just as defined in Article 8 above, a patch shall be carried out before the works.

### c. PROFILING AND COMPACTING OF ROAD SECTION WITH GUTTERS/OFFSHOOTS

This price remunerates, a m2 of treated road no matter its width, the putting in form of the platform whose definition is obtained through site visit before realization of the wearing course layer in spot regravelling. This price involves the reshaping of the lateral ditches It comprises notably:

the possible cleaning of the roadway

the evacuation of existing vegetable soil and ditch cleaning products,

The possible scanfication of the roadway, according to the prescriptions of the control engineer

the levelling of the scarified platform,

the watering and the compaction of the roadway,

all suggestions linked to the conditions of circulation and the respect of environmental prescription.

The quantity to be taken into account is the m2, measured according to the slope of the axis of the roadway that has been really executed between edges of the ditches.

#### IV. DRAINAGE WORKS

#### a. Stone masonry culvert (1.50x1.00)m

This price remunerates the supplying on the work site of stones, sand, gravel, rods and the construction of a stone masonry culvert after excavation in accordance with typical plans on the tender file, with the execution file and to the specifications of the present PTSN/CCTP. It comprises notably:

> the supply on the work site of stones, sand, gravel and rods,

- > the eventual demolishion of any damaged existing culvert,
- > the implantation and the setting out of the work site,

the possible setting up of a temporary deviation,

the execution of the excavations in land of all natures and the evacuation of the rubbles to the places accepted by the Contract Engineer, and the possible substitution of the foundation seat soil,

- the installation and construction of the culverts.
- the realization of the technical block (brought-in material for back filling) compacted in layers of 20m to take level with the concreted slab of the culvert
- during construction all suggestions (water pumping, propping-up) and the taking into account of the differential settlements of the structure,
- > the possible cleaning of the upstream opening and downstream of the culvert in order to ensure a perfect in and out-flow of water,
- > connecting adjustments with slopes lower than 4% of the linking point created by the technical block with the existing roadway,
- all suggestions linked in particular to the environmental prescriptions.

These prices apply to a LINEAR METER (ml) of stone maonry culvert constructed. The lengths to be taken into account will come from approved execution programme.

#### b. Proposed box culvert of 1.5mx1mx7m

#### c.1.1. Setting out of box culvert:

This activity shall consist of identifying the different positions of the different structures of the box culvert with reference to the prescribed plans, using building tools like spades, dig axes, ropes, nails and wood to mark the various points

#### c.1.2. Excavation of trenches:

This shall be done manually and with the use of small manual tools and the dimensions of the trenches shall respect the dimensions of the prescribed plans.

#### c.1.3. Hard core:

Under the general contract terms, this total price shall cover each m3 of the supply and complete laying of rocks whose facing should be at least 1.5 times the average diameter of rocks used and at least 60 cm thick under the structure, in compliance with the technical specifications. The price shall include the following:

- supply of stones
- > laying of the stones following specifications

#### c.1.4. Lean concrete:

Under the general contract terms, this total price shall cover each cubic meter (m3) of the supply and complete laying of lean concrete, in compliance with the technical specifications. It shall include the following and shall be in the dosage of 150kg/m3 and of at least 5cm thick:

- > Supply and on-site transportation of all materials needed for manufacturing and laying concrete,
- Earthworks, including all type of excavation works,
- Subsequent formwork
- Manufacture of concrete following technical specifications and all supply tasks.
- Laying of concrete, the subsequent treatment and finishing of surface,
- Stripping of forms, filling in, ramming or compaction, the reconditioning of the edges.
- And all other duties.

#### c.1.5. Reinforced concrete for the box culvert (dosage 350kg/m3):

Reinforced concrete in the elevation of the footing shall contain 350 kilograms of cement per cubic metre or as required by design calculations and shall be vibrated during laying.

- > A.350 concrete for reinforced concrete structures should have a minimal compressive strength of 25MPa in 28 days.
- Depending on the volume of concrete to be made, the supervisor may request the contractor to carry out quality control tests such as for the compressive strength compression etc. While concrete for bridge structures shall have to undergo the required test before interim payments are made to the contractor.
- > If the required minimum strength is not attained, the Supervisor shall decide on the measure to take in respect of the structure concerned.
- The volume of average and big size aggregates in the C150 concrete should double that of the volume of sand. The test on grading of the aggregate must be performed for the concrete structures. Also sand equivalence test as well as any other test deemed necessary to be required by the supervisor. Steel reinforcement shall be in accordance to the structural analysis document provided by the contractor and approved by the supervisors.

#### c.1.6. Filling operation

- Backfilling shall be done with the materials defined by compacted layers at most 20 cm (twenty centimetres) thick placed continuously over the entire section of the road profile and compacted at 90% modified optimum dry density same as indicated here above
- In the case of double pipes, backfilling shall only be done after the two elements have been mounted and in such a way as to join at the same time the entire structure.
- Compaction must be performed with machines approved by the Supervisor Manual compaction shall be prohibited except where previously approved by the supervisor within the framework of the manual execution of works.

#### c.1.7. Upstream and downstream improvements

The laying of culverts shall be completed by carrying out improvement works upstream and downstream, clearly defined in the execution drawings and adapted to the landscape and different local conditions specific to each structure.

#### V. PROTECTION OF THE ENVIRONMENT:

> The entrepreneur shall obtain an attestation of environmental impact notice from the council concerned, indicating that the environment impact notice has been carried out by the project owner

- > The site must be chosen outside of the sensitive zones, in order to limit the site clearing, the extraction of bushes, the setting out of the building and general circulation.
- The site must foresee an adequate drainage of waters on the whole surface. The REHABILITATION areas and of washing should be concreted. These REHABILITATION areas should have a slope toward a cesspool provided for the purpose and toward the inside of the platform in order to avoid the out-flow of the polluting products toward the site and the neighbourhood.
- At the end the works, the entrepreneur will do all necessary works to the restoration of the various places of the site. The entrepreneur should fold all his material, and equipment. He should demolish all stationary installation, as foundation, support made of concrete or metallic, etc. in order to put back the site in its nearest initial state. No equipment nor materials should be abandoned on the site, nor in the vicinity after the execution of all the works. Left-over materials are to be covered with a layer of earth, and the site has to receive an adequate drainage in order to avoid all erosion as the case may be.

#### VI. ORIGIN, QUALITY AND PREPARATION OF MATERIALS:

The fine and coarse aggregates may either be from the river or quarry crushed and must be approved by the Contract Engineer before any use on the site. The sand (0/5) shall have very fine elements settlement of less than 4%. The gravels (5/15 or 15/25) shall be clean and well graded with very fine elements settlement of less than 2%. The cement shall be CPA 325 class from an approved factory.

The reinforcement steel for reinforced concrete shall be of type HA FeE400 for the main reinforcement steel rods and round-smooth RL E235 for the stirrup rings. Any fill material for the foundation and the surroundings structures shall have no particle dimension above 50mm and with plasticity index of less than 35. Fill materials shall also be free from organic elements and shall have a good granularity grading. No black vegetable soil shall be accepted for backfilling.

Stones for masonry works shall be of basalt, gneiss or granite type, be esthetical and should be gotten from the quarry or deposits approved by the Contract Engineer with dimension sizes of not less than 20cm.

DOCUMENT No. 06
THE UNIT PRICE SCHEDULE

# UNIT PRICE SCHEDULE FOR THE CONSTRUCTION OF A BRIDGE OF 6ML ON THE NSEH-MAKOP ROAD, NDU SUBDIVISION, DONGA MANTUNG DIVISION, NORTH WEST REGION

No	DESIGNATION	UNIT	AMOUNT IN FIGURES	AMOUNT IN WORD
100	PRELIMINARY WORKS			
TM101	Site installation (construction of a site office, base and store, cleaning of the site, works execution plan, Environmental impact notice and the as built plan)	1s		ac 2
TM102	Bringing in and folding up of equipment	1s		
200	EARTHWORKS - ROAD SURFACING			A State of the
TM203	Fill obtained from borrow pit	m <sup>3</sup>		
300	DRAINAGE WORKS			
TM304	Cleeaning of water course	m2		April Albert
TM314	Hard core	m3		
TM315	Weep holes	U		
TM400	STRUCTURAL WORKS			
TM407	Excavation	m3		
TM409a	Masonry abutment 3 <h≤4m< td=""><td>U</td><td></td><td></td></h≤4m<>	U		
TM412	Filtering material behing abutments	m3		
TM415	Demolishing of existing structure	ml		
TM423a	Lean concrete at 150kg/m3	m3	L. C. C. C. B. C.	100
TM423e	Reinforced concrete at 350Kg/m3 for foundation, beam settings, beams and slab	m3		
TM431a	Formwork	m2		
TM 441	Geeotedhnical studies	Ft		5 7 5
500	EQUIPMENT & SIGNALISATION			
TM501c	Mixed hand rails	ml		
TM517a	Signalisation boards	No		
TM528a	Vertical signalisation (Wooden poles)	No		
TM530	Maintain of traffic flow	FF		
T) ((0)	SERIE 600 : DIVERS			
TM606a TM606b	Peinture anti-corrosive Peinture à huile	m2	2011	
TATOOD	remuire a nume	m2		

16

BILL OF QUANTITIES AND COST ESTIMATE FOR THE CONSTRUCTION OF A BRIDGE OF 6ML ON THE NSEH - MAKOP ROAD, NDU SUBDIVISION, DONGA MANTUNG DIVISION, NORTH WEST REGION

No	DESIGNATION	UNIT	QTY	UNIT PRICE	<b>AMOUNT</b>
No		01122			
100 TM101	PRELIMINARY WORKS  Site installation (construction of a site office, base and store, cleaning of the site, works execution plan, Environmental impact notice and the as built plan)	ls	1		
TM102	Bringing in and folding up of equipment	ls	1		
	Sub total 10	00			
200	EARTHWORKS - ROA	D SURFA	CING		
TM203	Fill obtained from borrow pit	m <sup>3</sup>	80		
1 manual man	Sub total 2	00	00		
300	DRAINAGE WORKS			12	3.
TM304	Cleeaning of water course	m2	50		
TM314	Hard core	m3	30		
TM315	Weep holes	U	40		3 2 9
	Sub total 3	00		19	
TM400	STRUCTURAL WORKS		1.00		
TM407	Excavation	m3	150		
TM409a	Masonry abutment 3 <h≤4m< td=""><td>U</td><td>2</td><td></td><td></td></h≤4m<>	U	2		
TM412	Filtering material behing abutments	m3	40		
TM415	Demolishing of existing structure	ml	3		
TM423a	Lean concrete at 150kg/m3	m3	5.20		10 50 0
TM423e	Reinforced concrete at 350Kg/m3 for foundation, beam settings, beams and slab	m3	24.000		
TM431a	Formwork	m2	45.000		
TM 441	Geeotedhnical studies	Ft	1.00	2 8 1	
	Sub total 400				
500	<b>EQUIPMENT &amp; SIGNALISATION</b>				
TM501c	Mixed hand rails	ml	12		
TM517a	Signalisation boards	No	2		
TM528a	Vertical signalisation (Wooden poles)	No	12		
TM530	Maintain of traffic flow	FF	1		
	Sub total	500			
	SERIE 600 : DIVERS			1	14
TM606a	Peinture anti-corrosive	m2	8.00		
TM606b	Peinture à huile	m2	18.0		
	Sub total	600			
	TOTAL PROJECT AMOUNT				
No. Ale	VAT (19.25%)		1	) () () () () () () () () () () () () ()	1

	AIR (2.2%)		
	TOTAL TTC		
-	NET PAYMENT		

No	Daily out put		Total quantity	Unit	Duration of activity
	Category	No	Daily wage	Days break up	Amount
					20
n_					
ES N					
WORKMAN SHIP		14			
WOR	TOTAL A			Days break	
	Туре	No	Daily rate	Days break up	Amount
NHS.					
LWE					
MEN					
EQUIPMENT/MECHINES	TOTAL B				
ш	Туре	Unit	Unit cost	Quantity	Amount
	77				
S					
ANOI					
긆					
MISC					
MATERIAL AND MISCELLANOUS					
RIAL					
MATE	TOTAL C				
D	DIRECT TOTAL COST			A+B+C	
E	GENERAL SITE EXPENESES			Dx%	
F	GENERAL OFFICE EXPENSES	1000		Dx%	
G	NET COST			D+E+F	
Н	RISK + BENEFITS			Gx%	
Р	TOTAL COST (HT)			G+H	
V	UNIT COST (HT)		5 ESS - 50 - 110	P/Q'TY	

Document No. 9: Model contract

#### REPUBLIQUE DU CAMEROUN

PAIX - TRAVAIL - PATRIE

**REGION DU NORD- OUEST** 

DEPARTEMENT DU DONGA MANTUNG

ARRONDISSEMENT DE NDU

COMMUNE DE NDU

COMMISSION INTERNE DE PASSATION DES MARCHES



#### REPUBLIC OF CAMEROON

PEACE - WORK - FATHERLAND

NORTH WEST REGION

DONGA MANTUNG DIVISION

NDU SUB-DIVISION

NDU COUNCIL

INTERNAL TENDERS BOARD

Awarded	TO TOUR TO THE CONSTRUCTION OF A BRID	O/MINDDEVEL/ NWR/DMD/NC/NCITB/2025 OF2025 NDER NO/ONIT/MINDDEVEL/NWR/DMD/NC/NCITB/2025 OF GE ON THE NSEH - MAKOP ROAD, NDU SUBDIVISION, DONGAN, NORTH WEST REGION
Project Owner:	THE MAYOR OF NDU	
Project Owner.	THE MATOR OF NDU	
HOLDER	: [indicate name and full a	ddress of holder]
P.O. Box	, <u>Tel: Fax</u> :	
Business Regist Taxpayer's N∘	ration Nºat	
SUBJECT Lot No	: Execution ofworks; ; Network	
PLACE:, NSEH AMOUNT IN CF	- MAKOP ROAD, NDU SUBDIVISION, DONG A F:	GA-MANTUNG DIVISION, NORTH WEST REGION
	THT	The second secon
	TTTC	
	VAT (19.25%)	
	AIR (Income tax) (5.5% or 2.2%)	
	NET PAYABLE	
EXECUTION DE FINANCING BUDGET HEAD	ADLINE: One Hundred and twenty days (120 : MINADER: BIP 2025 :	) Days
	•	
	SUBSCRIBED ON:	
	SIGNED ON:	
	NOTIFIED ON: REGISTERED ON:	

#### Between:

The Government of the Republic of Cameroon, represented by the **Mayor of Ndu Council** hereinafter referred to the "Contracting Authority"

On the one hand,	
And	
(Contractor)	
P.O. BoxTel:Fax:	
Business Registration No	
Taxpayer's Nº.	
MAPPINE CO.	
Represented by M, its Genera	Il Manager, hereinafter referred to as the "Contractor"
On the other hand,	
Agree on the following:	
	Summary
Part I: Special Administrative Conditions (SAC)	
Part II: Special Technical Conditions (STC)	
Part III: Schedule of Unit Prices (SUP)	
Part IV: Bill of Quantities and Estimates	
ODEN NATIONAL INVITATION TO TEN	RDER No
With,	
EXECUTION DEADLINE 120 days (04) months	
Amount of contract in CFA F:	
THT	
TTTC	
VAT (19.25%)	
AIR (2.2 or 5.5 %)	
NET PAYABLE	

Read and acce	pted by the contractor		
	(place of signature)	(date)	
Signature of Co	ontracting Authority		
73	(place of signature)	(date)	
Registration			10

# DOCUMENT No. 10 MODEL FORMS APPLICABLE

# FORM N° 1: DECLARATION OF THE INTENTION TO TENDER

## **COMPANY'S LETTER HEAD**

#### **DECLARATION OF THE INTENTION TO TENDER**

P.O. BOX TEL:
of
oject.

General Manager

Fiscal stamp

1500

## FORM N° 02 THE MODEL TENDER LETTER

I (We) the undersigned	
Acting in the capacity of in the name and on behalf of	
	Il the documents of the tender in my (our) point of view and do hereby tender and comming open ROAD, NDU SUBDIVISION the tender file in return for the on the basis of the unit prices.
I commit myself (we commit ourselves) if my (our) tender is retained, to execute the contract with the date of notification of the award of contract.	hin three (03) months as from
I hereby commit myself (we hereby commit ourselves) to maintain the amount of my (our) tender with effect from the deadline for submission of bids.	for a period of sixty (60) days
I (we) hereby request that the amounts due by the Contracting Authority be paid to me (us) in the account No opened in the name of, in the records of	
Enclosed with this tender are:	
- The price list and the detailed estimates duly filled, dated and signed Other documents which in keeping with the requirements of the Tender file must be end one at, on	nclosed with the tender letter.
	Fiscal stamp
Signature(s)	
Bidder(s)	1500
For companies, indicate:	1300
The company (company or trade name, form, nationality and registered office)	
« represented by the undersigned» (Name, first name and status)	
For companies without a legal status, indicate:	
	ya. 1842 - 184
« We, the undersigned,	400000000000000000000000000000000000000
(For each person: name, first name, company name, nationality, location of the registered office)	0.13/1
« Constituted in a group of companies for the execution of this contract, jointly commit ourselves	»

## THE MODEL SURETY BOND

	Bank
	Reference of guarantee: No
To the Mayor of Ndu Council, Donga Mantung Division	, North West Region, Republic of Cameroon
Invitation to Tender No	
BID BOND FOR THE CONSTRUCTION OF A BRIDGE ON DIVISION, NORTH WEST REGION	THE NSEH - MAKOP ROAD, NDU SUBDIVISION, DONGA-MANTUNG
The Contractor (5)her FOR THE CONSTRUCTION OF A BRIDGE ON THE NSEH - MA WEST REGION	reby submits on to the Mayor of Ndu a bid relating AKOP ROAD, NDU SUBDIVISION, DONGA-MANTUNG DIVISION, NORTH
acting in the capacity of Contracting Authority, a bid bond (6).	the Tender file, the bidder shall present to the Mayor of Ndu Council amounting to CFA Francs
By this guarantee, we the undersigned, (7)are committed towards the Mayor of Ndu Council, throfigures)	with our registered office in
	at any argument or delay, to pay into an account indicated by the Mayor written request, as soon as the latter shall inform us in writing that the r.
	gned by the Mayor of Ndu Council. This guarantee shall be released ne tender or, in case the company shall be the successful bidder, after by the Mayor of Ndu Council
The laws as well as the jurisdiction of application for the gu	uarantee shall be those of the Republic of Cameroon.
	Done at, on
*	Mr (Messrs)
	Signature(s) & stamps
(5) Bidder	
(6) Stated in the Special regulations governing the invitation	on to tender
(7) Bank	

## FORM N° 04 MODEL BID BOND

Whereas	(Hereafter called the "the bidder") has
submitted his bids dated	_, Here in after called "the bid")
KNOW YE ALL PEOPLE by the presence that WE	a second
, having our registered office at	hereinafter called "the Bank", are bound onto
the Mayor of Ndu Council (hereinafter called "the Contracting	Authority) in the sum of
for which payment will and truly be made to the said Contract	ting Authority, the bank binds itself, its successors, and assigns by
the present if our client refuses or incapable of completing the	e jobs as stipulated in the contract.
We undertake to pay the Contracting Authority up to the all	pove amount upon receipt of his first written demand, without the
Contracting Authority having to substantiate his demand, pro	vided that in his demand the Contracting Authority will note that the
amount claimed by him is due to him, owing to the occurred	nce of one or both of the two conditions, specifying the occurred
condition or conditions	
This guarantee will remain in force up to and including	ng ( ) days after the period of bid validity. Any demand in
respect thereof should reach the bank not later than the above	e date.
Sealed with the common seal of the said bank this	day of

SIGNATURE OF BANK AUTHORITY

FORM N° 05
THE MODEL PERFORMANCE BOND (RETENTION BOND)

Ва	ink
	Reference of guarantee: No
To: THE MAYOR OF Ndu COUNCIL	
REPUBLIC OF CAMERO	OON
Invitation to Tender No	
PERFORMANCE BOND FOR THE CONSTRUCTION OF A MANTUNG DIVISION, NORTH WEST REGION	BRIDGE ON THE NSEH - MAKOP ROAD, NDU SUBDIVISION, DONGA
OF A BRIDGE ON THE NSEH - MAKOP ROAD, NDU SUBDIVIS	informed that a contract has been signed between the Mayor of Ndu and, acting as FOR THE CONSTRUCTION SION, DONGA-MANTUNG DIVISION, NORTH WEST REGION
In compliance with the provisions of Contract N°	, the contractor is bound to present to the <b>Mayor of Ndu Council</b> , ution of work, covering security, commitments and other obligations of the amount of the contract all taxes inclusive, i.e. CFA Francs
months in	it ourselves irrevocably and without arguing to pay to the <b>Mayor of</b> ne amount of this bond, that is to say
receipt and a copy to the contractor clearly stating and	e the subject of a registered letter of justification with confirmation of supplementing the reasons for his request. This letter shall be rantee shall take effect as from the date of notification of the contract. Ndu Council.
	effect from the date of provisional acceptance. After this date, the
The laws as well as the jurisdiction of application for the gua	rantee shall be those of the Republic of Cameroon.
	Done at, on
	Mr (Messrs)
	Signature(s) & stamps

## FORM N° 06

MODEL BANK GUARANTEE FOR THE REFUND OF THE START-OFF ADVANCE

Bank
Reference of guarantee No
o Mayor of Ndu Council, Donga-Mantung Division, North West Region, Republic of Cameroon
nvitation to Tender N°
BANK GUARANTEE FOR THE REFUND OF THE START-OFF ADVANCE RELATING TO THE CONSTRUCTION WORKS
We
In compliance with the provisions of Article of Contract N°, the contractor shall be bound to present to the Mayor of Ndu Council, Contracting Authority, a bank guarantee with the purpose to assure the refund of the start-off advance granted to the company and amounting to CFA Francs
We,
The request to partially or fully stake this guarantee shall be the subject of a registered letter of justification with confirmation of receipt and a copy to the contractor clearly stating and supplementing the reasons for his request. This letter shall be countersigned by the Mayor of Ndu Council.
The bank guarantee shall take effect as from the date of payment of the start-off advance. The original of this guarantee shall be kept by the Ndu Council Internal Tenders Board. The guarantee shall be released upon refund of the full amount of the advance. After this date, the guarantee shall no longer apply and shall be returned to us without express request.
The laws as well as the jurisdiction of application for the guarantee shall be those of the Republic of Cameroon.
Done at, on
Mr (Messrs)
Signature(s) & stamps

FORM N° 07
THE MODEL UNDERTAKING BY THE BIDDER

Name of project:	Invitation to tender No.:	
Construction of a ware house at .		
I (We) the undersigned (8)		
Acting in the capacity of (9)  power vested in me (us), domicile the documents of the tender file re of view and under my (our) respon myself (ourselves) to carry out we	in the name and on behalf of (10). Id at P.O.Box	at
I commit myself (We commit ours months as from the date of notifical	elves) in case my (our) tender is retaine ation of award of the contract.	d, to execute the contract within(
Total Inc. of Apparent of		
I hereby commit myself (We herel from the deadline for submission o	by commit ourselves) to maintain the an file.	nount of my (our) tender for a period of sixty (60) days with effect
		Done at , on
		, 01
		Signature(s)
For companies, indicate:		Bidder(s)
The company (company or trade na	ame, form, nationality and registered offi	ce)
	» (name, firs	·
For companies without a legal statu		
« We, the undersigned,		2
(For each person: name, first name, the execution of this contract, jointly	. company name nationality location of	the registered office) « Constituted in a group of companies for
(8) Name, first name, profession, re-		
(9) Position in the company		
(10) Company name		

## FORM N° 08 MODEL OF COMMITMENT OF AVAILABILITY

#### To Whom It May Concern:

#### Subject: COMMITMENT OF AVAILBILITY.

Ву

	a (specify diploma or
certificate) and holder of National Identity at Tel:	Card N° issued on is committed and available to work as (name of company) if
Division of the North West Region.	This is in response to Tender N°
Done in	the
Sign;	
Cortified at	

REMARK- This form shall be certified by the National Security Service (i.e. Police officer or Commissioner)

# DOCUMENT N°11: ANNEXES ANNEX N° 01 THE MODEL CURRICULUM VITAE

ne & First name :					
e of birth:					
tionality				2	
vel of education					
Languages Spoken	Level	Very good	Good	Average	Poor
	Written				
ENGLISH	Read			1 22 2 2 2 2 2 2 2 2 2 2	
	Spoken				
	Written				
FRENCH	Read		W-2		
	Spoken				
LOCAL LANGUAGE OF	Written				
THE AREA OF THE	Read				
PROJECT	Spoken				
Training school: Date of admission : Date of graduation:				Dt	
Diploma obtained:		Date			
Specific knowledge: Publicati	on, research wo	ork		1 100	
Date of start of service:					
Nature of service rendered: _					
Number of years of service					
Number of years in the comp					
Date of start of service in the	company :				
······································					

#### **WORK EXPERIENCE (\*)**

- (\*) Work attestations issued by the various employers shall be enclosed with this curriculum vitae which shall be signed.
  - The curriculum vitae shall highlight the importance of projects in which the personnel has worked and the
    position he actually held in the said projects.

# ANNEX N° 02 THE MODEL PROFESSIONAL REFERENCES

N°	Year	Project	Name of Client, Address and Contactable telephone N°	Budgeted Project amount	Contract amount	Period of the contract	Acceptance date
1						34	
2							

NB: For each contract named in the above list, are attached the following:

- Photocopy of first and last pages of the contract,
- Photocopy of provisional or final acceptance report(as the case may be).

Done on	, at
Mr (Messrs)	

# ANNEX N° 03 MODEL EQUIPMENT LIST

SN	DESIGNATION Description & frame (châssis) number	MARK (& HORSE POWER if vehicle)	REGISTRATION NUMBER (if vehicle)	QUANTITY	STATUS (Hired or owned)
1					
2					
3	*				
etc	2 20				

I the undersigned,	holder of National Identity Card No
	at being Managing Director of this
	testifies that the above information is correct and commit
myself to present any of the abo	ve equipments and tools at any given time requested. As well any of them e and during each phase at any given moment required or requested by the
Remark- For equipment I will take	on hire I hereby attached to this form certified attestations (lease documents)
of commitment between I and the	
	Done on, at
	Signed

#### ANNEX N° 04

### **KEY STAFF**

DESCRIPTION	NAME	QUALIFICATION	EXPERIENCE	FUNCTION
				- CARCHION
				- 1
ADMINISTRATIVE				1
AND TECHNICAL				
STAFF ON SITE				
SUPPORT STAFF				
Market Control				
				i wata k

### ANNEX N° 05 MODEL OF SUB- DETAIL OF UNIT PRICE

signation of Worl	ss :  Daily output	12	Total Qu	antity	Duration (days)
•	/ day				
	Category	Number	Daily Salary	Days paid	Amount
	Site engineer				
	Site foreman				
	Team chiefs				
	Administrative staff				
	Driver				
	Specialised Technicians				
	Labourers				
	Store keeper				
	Total A				
WORKMANSHIP	Туре	Quantity	Daily rate	Days paid	Amount
Work that the thin					
	Pickup for follow-up				
	Small equipment				
	Total B				
	Туре	Quantity	Unit Price	Consumption	Amount
	*				
	*				
	*				
	Total C				
D	TOTAL DRY PRICE A+B+C			D V0/	-
E	General site expenses		X%	D x X%	
F	General head office expenses		Y%	D x Y%	
G	TOTALCOST PRICE				
Н	Risks + benefits		Z%	G x Z%	
P	TOTAL COST PRICE WITHOUT TAXES			G+H	
V	SELLING UNIT PRICE WITHOUT TAXES	3		P/QTE	

### ANNEX N° 06 MODEL OF SITE VISIT REPORT [not more than five (05) pages]

I)	INTRODUCTION
, ,	INTRODUCTION
TENDER N	o (with project title)
************	
NAME OF	COMPANY
D/ (   L	IMF*
II) COMME	NIAKI.
II-1) Na	ture of the project site
	그리고 하다 하는 사람들이 그렇게 보고 있다면 하는 그들이 되었다. 그는 가장 하는 사람들이 가장 하는 사람들이 되었다. 그렇게 되었다.
11-2) AC	cessibility to the project site:
11-0) 46	getation (trees, shrubs etc)
	ography of the site
,	ography of the site
NB: ATTAC	CHED TO THIS REPORT ARE PICTURES SHOWING ME ON THE SITE AND SO JUSTIFY M'
ΙΙ\ Δ\/ΔΙΙ ΔΕ	ILITY OF SERVICES (contract to the
II) AVAILAL	ILITY OF SERVICES (water, electricity, etc)
IV) AV	ALL ARILITY OF CONSTRUCTION MATERIALS (-1
,	ALABILITY OF CONSTRUCTION MATERIALS (stones, sand, gravel, wood etc)
	[17] [18] [18] [18] [18] [18] [18] [18] [18
V) DIFF	ICULTIES:
	N. L. Color
V) CON	CLUSION
	CICNATUDEO

Signature, Name and Stamp of Contractor's Engineer Or Technical Director, of Entreprise

### ANNEX N° 07 THE EVALUATION GRID ANNEX 7: EVALUATION GRID

FOR THE CONSTRUCTION OF THE BRIDGE ON THE NSEH - MAKOP ROAD, NDU SUBDIVISION, DONGA-MANTUNG DIVISION, NORTH WEST REGION ADMINISTRATIVE DOCUMENTS.

DOCUMENT N°	DESCRIPTION
A.1	An undertaking by the bidder (declaration to tender), stamped, dated and signed by the bidder or group representative in conformity with the model attached.
A.2	An attestation of non-bankruptcy not older that 03 months, issued by the chamber of commerce or
A.3	An attestation of Bank account in the name of the enterprise issued by a bank or any first-order credit
A.4	A bid bond of 460,000 FCFA (Four hundred and sixty thousand francs CFA) issued by a first rate-
A.5	Purchase receipt of Tender File issued by the Municipal treasury Ndu in the amount of forty-six
A.6	An attestation of CNPS: current certificate from the National Social Insurance Fund (CNPS) certifying that the hidder has effectively paid his/her social contributions.
A.7	Certificate of non exclusion attesting that the bidder is not the subject of a temporary or permanent exclusion from Public Contracts, not older that three (03) months issued by ARMP.
A.8	A stamped copy of fiscal conformity
A.9	A stamped copy of Tax payer's card
A.10	A certified copy of Certificate of Incorporation.
A.11	Attestation of Site Visit signed by the contractor
A.12	Group agreement as the case may be
A.13	Power of Attoney as the case may be signed by a notary.
A.14	The Special Administrative Conditions (SAC/CCAP), initialled on each page and signed, dated and stamped on the last page

TECHNICAL EVALUATION

a1 a2 a3 a4	Eliminatory Criteria (See evaluation of administrative files)  Designation  a. General presentation of bids  Presence of all documents  Properly bound  Separators in colour apart from white  Order prescribed respected  TOTAL a  b. The company references	A EVALUA	BIDDERS B TION (Yes	14
a1 a2 a3	Designation  a. General presentation of bids  Presence of all documents  Properly bound  Separators in colour apart from white  Order prescribed respected	A EVALUA	B TION (Yes	or No
a1 a2	Designation  a. General presentation of bids  Presence of all documents  Properly bound	Α	В	
a1	Designation  a. General presentation of bids  Presence of all documents	Α	В	_
	Designation  a. General presentation of bids	Α	В	_
U)	Designation	Α	В	_
<u>()</u>		Α	В	_
0)	Eliminatory Criteria (See evaluation of administrative files)		BIDDERS	
(J	Eliminatory Critoria (See evaluation of administrative files)			
	The state of the s			
B)				_
A)				
•••	CONTRACTORS.			-
	TENDER NO:CONTRACTORS:			
6	PROJECT OWNER: TENDER No:OF			
5	FINANCE CONTROL (MEMBER):			-
4	MINEPAT (MEMBER):			
3	REP. OF MINMAP (MEMBER):			
2	SECRETARY:			
1	PRESIDENT:			
	NORTH WEST REGION			
CON	STRUCTION OF THE BRIDGE ON THE NSEH - MAKOP ROAD, NDU SUBDIVISION, DON	IGA-IVIAIN I	UNG DIV	SIOIN,
	TECHNICAL ANALTSIS SOB COMMISSION	ICA MANIT	LING DIV	SION
	TECHNICAL ANALYSIS STIRL DIMINISTRA			
	NDU COUNCIL INTERNAL TENDERS BOARD TECHNICAL ANALYSIS SUB COMMISION		-	

	References of the company in civil construction or similar works for the past Five years			
b1	At least 02 copies of similar contracts equal to or above the cost of the project (1st and last page).			
b2	minutes of Provisional Reception for projects executed within the last five yrs (pluri annual projects accepted)	+-	10	
b3	Proof of having constructed a structure similar nature			
	TOTAL b	/3	/3	/3
	c. Equipment		ATION (Y	
C1	Proof of ownership or hire of a Bulldozer D8			1 0. 110
C2	Proof of ownership or hire of a Wheel loader			
C3	Proof of ownership or hire of a Rolling compactor	1. 2.5		
C4	Proof of ownership or hire of a Grader			
C5	Proof of ownership or hire of a Water cistern			
C6	Proof of ownership or hire of a liason vehicle (Pick up 4 x 4 or van) (Hired or owned)			
C7	Proof of ownership or hire of at least two (02) truck of 20 tonnes capacity			
C8	Proof of ownership or hire of a manual compactor in good condition			
C9	Proof of ownership or hire of a Concrete mixer			
C10				
C11	Proof of ownership of small tools			
7	TOTA 2	/11	/11	/11
	d. Personnel of the Enterprise		TION (Ye	
	Works Engineer: Civil engineer with at laest 05 years professional experience	LVALUE	TION	15 01 140)
D1	Certified copy of valid National Identity Card			
D2	Diploma of Works Engineer certified			
D3	CV signed and dated by the Works Engineer		19 11	
D4	Attestation of availability dully signed by bearer and dated			
DT	Site foreman: Senior Civil Engineering Technician with at least 05yrs of			
	experience			
D5	Certified copy of valid National Identity Card	6.V		
D6	Certified copy of certificate of Foreman	200	- 322	
D7				
D8	CV signed and dated by Site Foreman			
Do	Attestation of availability dully signed by bearer and dated			
D9	Chief builder: BAC F4, at least 5yrs of experience			
D10	Certified copy of valid National Identity Card Certified copy of diploma			
D11	Cv signed and dated		10 .20	
D12				
DIZ	Attestation of availability dully signed by bearer and dated			
D13	Chief carpenter: Atleast BAC in wood work/joinery at least 5yrs of experience			
	Certified copy of valid National Identity Card			
D14	Certified copy of diploma			
D15	Cv signed and dated			
D16	Attestation of availability dully signed by bearer and dated			
	TOTAL d	/18	/18	/18
-1	e) Technical Proposals	<b>EVALUA</b>	TION (Ye	s or No)
e1	Attestation of Site Visit	1		
e2	Site Visit report with pictures duely signed by presenter			
e3	Detailed technical note and proposals			
	TOTAL e	/3	/3	/3
	f) The methodology of intervention and execution of work	EVALUA1	TION (Yes	or No)
f1	Site organisation in teams or options			
f2	Description of the socio - environment measures for site protection			
f3	Dispositions previwed for the securisation of personnel and other ussers			
f4	Use of local manpower			
f5	CCTP dully initialled and dated on each page and signed on the last page			
-	TOTAL f	/5	/5	/5
	g. Planning of execution of works	EVALUAT		
g1	Coherent planning with respect to tasks			
g2	Manpower deployment plan			
g3	Material deployment plan			
g4	Organisational chat of the enterprise			

	TOTA	Lg	/6	/6	/6
	GRAND TOTAL		/50	/50	50
NB:	The minimal technical acceptable mark is 75% of the technical mark, i.e. All bids technical marks shall be eliminated.	havin	g less th	an 75/100	of the
Reso	lution:		EV	ALUATIO	N
IV	FINANCIAL ANALYSIS		Α	В	С
1	Unit Price Schedule				
2	Bill of Quantities and Cost Estimate				
3	Sub Detail of Unit Prices				
4	Bidder's Financial Proposal				
N	(B) The non existence or Laxity noticed at the study of prices and Arithmetic error Technical Sub Committee with respect to the invitation to T	ender	A		y the
	FINAL RESOLUTION OF THE EVALUATION COMMISSION (use the co	orrec	lea orrer)		

#### **ANNEX 8: MODELE ATTESTATION OF SITE VISIT**

I the	e undersigned Mr./Mrs./Miss
	ture relative to OPEN NATIONAL INVITATION TO TENDER No/ONIT/MINDDEVEL/NWR/DMD/NC/NCITB/2025 OF
	2025 FOR THE CONSTRUCTION OF A BRIDGE ON THE NSEH - MAKOP ROAD, NDU SUBDIVISION, DONGA-
	TUNG DIVISION, NORTH WEST REGION
I decla	are:
-	To have carried cut a thorough study of the site taking into consideration all the constraints relative to the execution of the job with respect to norms.
	with respect to norms.
•	To establishe a unit price schedules taking into account the difficulties of the site relative to the execution of the works and shall
	on no condition claim the Delegated Contracting Authority for any increase of unit price.
	In Testimony Whereof, this present ATTESTATION OF SITE VISIT is established and issued to serve the purpose it
desen	ves.
	Date
	Stamp of enterprise

Signature and Names of the Director

#### **DOCUMENT Nº. 12:**

# List of banking establishments and financial bodies authorised to issue bonds for public contracts

#### I- BANKS

- Afriland First Bank
- 2. Banque Atlantique
- 3. Banque Gabonaise pour le Financement International (BGFI BANK)
- 4. Banque International du Cameroun pour l'Epargne et le Crédit (BICEC)
- CITI Bank
- 6. Commercial Bank of Cameroon (CBC)
- 7. Ecobank
- 8. National Financial Credit Bank
- Société Camerounaise de Banque au Cameroun
- Société Générale de Banque au Cameroun
- Standard Chartered Bank Cameroon
- 12. Union Bank of Cameroon
- 13. United Bank for Africa.
- 14. C C A Bank

#### II- Insurance companies

- 15. Chanas Insurance;
- 16. Activa Insurance
- 17. Zenith Insurance

DOCUMENT N°13: WORKING PLANS